

Refund Process

As a public university, UAEU does not charge tuition to undergraduate students; consequently, no undergraduate tuition refunds can be expected.

For graduate programs, except MBA

- **Full** refund/0 fee liability for any official withdrawal by the semesterly “deadline for temporary withdrawal requests” which is normally at the end of the 6th week of classes.
- After the official semesterly withdrawal deadline, as per the UAEU published academic calendar, tuition liability is 100% of the tuition charges for the registered courses.

For MBA Program

- Students dropping a given MBA course **on or before** the 2nd course meeting time can drop with no record and with no tuition liability (100% refund or waiver of tuition charges for the course).
- Students dropping a given MBA course **on** the 3rd course meeting time can drop with a grade of “W” and a tuition liability of **25% of the tuition charges** for the course.
- Students dropping a given MBA course **on** the 4th course meeting time can drop with a grade of “W” and a tuition liability of **50% of the tuition charges** for the course.
- **After the 4th course meeting time, students cannot drop the course, and have a tuition liability of 100% of the tuition charges for the course.**

Specific questions regarding the Refund Process or student refund eligibility should be directed to Office of Student Accounts at 03-713-4284