



Admissions and Enrollment Policies	Policy Number	AE-00
Manual	Effective Date	02-Mar-2014
<u>Subject</u>	Most Recent Review Date	01-Dec-2013
Definitions and Abbreviations	Due Date for Next Review	01-Sep-2016
Responsible Office: DVC for Students Affairs &	Pages of this Policy	<b>1</b> of <b>1</b>
Enrollment		

## **Definitions and Abbreviations**

The Definitions and Abbreviations used in the policies and procedures have the following meanings, unless otherwise is indicated in the text:

<ul><li>Academic Department</li><li>Academic Year</li></ul>	<ul> <li>The Academic Department in a colleges</li> <li>A one-year period established annually in the official University calendar</li> </ul>
- CGPA	: Cumulative Grade Point Average
– Chancellor	: The Chancellor of the United Arab Emirates University
– Dean	: Dean of the College
<ul> <li>Department Chair</li> </ul>	: Chair of the Academic Department
<ul> <li>Faculty Member</li> </ul>	: Professors, Associate Professors, and Assistant Professors
- GPA	: Grade Point Average, a calculated value representing the student's academic performance for a specific period of time
– Law	: Federal Law No. (4) for 1976 on the Establishment and Organization of the UAE University
– Manual	: A policies and procedures manual is a functional guide for conducting the operations of a division or a department. The manual typically consists of policies, procedures and signatory authority matrix
– OAR	: Student's Official Academic Record
- Policy	: A definite course or method of action to guide and determine present and future decisions. A policy is a guide to decision- making under a given set of circumstances within the framework of corporate objectives, goals and management philosophies
- Procedure	: A particular way of accomplishing something, or an established way of doing things. A procedure is a series of steps followed in a definite regular order that ensures the consistent and repetitive approach to actions
– Provost	: The Deputy Vice Chancellor for Academic Affairs (Provost)
– Registrar	: Director of Enrollment Deanship and University Registrar
	e : Students Academic Grievances and Appeals Committee
– SIS	: Student Information System
– Students	: Male and female Students
– UAE	: The United Arab Emirates
<ul> <li>University Community</li> </ul>	: All UAEU faculty members, staff, and students
<ul> <li>University Council</li> </ul>	: The Governing Board of the United Arab Emirates
- University, or UAEU	: The United Arab Emirates University
<ul> <li>Vice Chancellor</li> </ul>	: The Vice Chancellor of the United Arab Emirates University