



Information Technology Policies Manual	Policy Number	IT-00
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Definitions and Abbreviations	Due Date for Next Review	01-Sep-2016
Responsible Office: Chief Information Officer	Pages of this Policy	1 of 1

Definitions and Abbreviations

The Definitions and Abbreviations used in these policies and procedures have the following meanings, unless otherwise is indicated in the text:

- Academic Year : A one-year period established annually in the official

University calendar

- CIO : Chief Information Officer

- Chancellor : The Chancellor of the United Arab Emirates University

- Dean : The Dean of the College

- Faculty Member : Professors, Associate Professors, and Assistant Professors

- HR Department : Human Resources Department

- ID : Identification

- IT : Information Technology

- Law : Federal Law No. (4) for 1976 on the Establishment and

Organization of the UAE University

- Manual : A policies and procedures manual is a functional guide for

conducting the operations of a division or a department. The manual typically consists of policies, procedures and

signatory authority matrix

Network: The University Network

- Policy : A definite course or method of action to guide and determine

present and future decisions. A policy is a guide to decisionmaking under a given set of circumstances within the framework of corporate objectives, goals and management

philosophies

- Procedure : A particular way of accomplishing something, or an

established way of doing things. A procedure is a series of steps followed in a definite regular order that ensures the

consistent and repetitive approach to actions

Provost
: The Deputy Vice Chancellor for Academic Affairs & Provost

Registrar
: Director of Enrollment Deanship and University Registrar

StudentsUAE: Male and female Students: The United Arab Emirates

- UITS : The University Information Technology Services

- University, or UAEU : The United Arab Emirates University

- University Community : All UAEU faculty members, staff, and students

- University Council : The Governing Board of the United Arab Emirates

University

- Vice Chancellor : The Vice Chancellor of the United Arab Emirates University