

| جامعة الإ.<br>University<br>EU | Information Technology Policies Manual        | Policy Number            | IT-11       |
|--------------------------------|---|--------------------------|-------------|
|                                |   | Effective Date           | 02-Mar-2014 |
|                                | <u>Subject</u>                                | Most Recent Review Date  | 01-Dec-2013 |
|                                | Remote Access                                 | Due Date for Next Review | 01-Sep-2016 |
|                                | Responsible Office: Chief Information Officer | Pages of this Policy     | 1 of 1      |

# **11. Remote Access**

### Overview

UAEU employees are often in need of accessing the internal services and resources from outside the campus. This policy streamlines the process while making sure that all the communication is secure and provided to valid users.

#### Scope

This policy applies to all users at UAEU, who are remotely accessing the UAEU network.

## Objective

The purpose and objective of this policy is to ensure that UAEU defines, develops and implements adequate controls for managing risks associated with remote access.

## Policy

- 1. Remote Access should only be used for business purposes.
- 2. Users shall only have access to the services that they have been specifically authorized to use.
- 3. Access by remote users shall be subject to password authentication using the normal UAEU credentials.
- 4. Access to information services shall use a secure log-on process.