


 جامعة الإمارات العربية المتحدة United Arab Emirates University 	<b>Research and Sponsored Projects Policies Manual</b>	Policy Number	RA-17
		Effective Date	02-Mar-2014
	<b>Subject</b>	Most Recent Review Date	01-Dec-2013
	Signatory Authority	Due Date for Next Review	01-Sep-2016
	<i>Responsible Office:</i> DVC Research & Grad. Studies	Pages of this Policy	1 of 2

## 17. Signatory Authority: Research and Sponsored Projects

	Transaction Description	Signatory Authority Level										
		Principal Investigator	Inventor/s	Department Chair	Assist Dean	Dean/Center Director	RERB-Committees	Director, ORSP	DVCRGS	DVCAA	Vice Chancellor	Chancellor
<b>Policies and Procedures Manual</b>	Proposing modifications and implementing future updates to Research and Sponsored Projects Policies and Procedures							X				
	Changes in Policies							X	X	X	X	X
	Changes in Procedures							X		X		
<b>Research Projects and Consultancies</b>	Approval of research agreements and MOUs					X	X	X		X		
	Approval to submit research proposals for internal funding	X		X		X						
	Approval of internal University research grant awards to faculty							X	X			
	Approval of internal College/Institute/Center research grants				X	X						
	Approval to submit proposals for externally sponsored projects	X		X		X		X	X			
	Approval to modify overhead rate for externally sponsored projects					X		X	X		X	
	Approval of award contracts of sponsored projects <sup>1</sup>	X						X		X		
	Approval of subcontracts on a sponsored project to an external party	X				X		X	X			
	Approval for term employment contracts for research staff on a sponsored project	X		X		X						
	Approval for short-term employment of students and assigning staff overtime work on a sponsored project			X		X						
	Approval of requests to buy-out time for PIs on sponsored projects			X		X			X			
	Approval of requests to procure items to be charged to a sponsored project account	X				X						
	Approval of conference travel on a sponsored project budget	X		X		X						
	Approval of progress and final reports of externally sponsored projects				X							
	Approval for incentives and compensation for faculty members from sponsored project budgets				X	X						
Approval of replacement of PI on a sponsored project				X	X		X					
Approval of a major change in project scope, deliverables, duration, or budget	X				X							

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		Principal Investigator	Inventor/s	Department Chair	Assist Dean	Dean/Center Director	RERB-Committees	Director, ORSP	DVCRGS	DVCAA	Vice Chancellor	Chancellor	University Council
Intellectual Property	Approval of agreements with other organizations on deeds of assignment of intellectual property		X		X			X	X				
	Approval of agreements on commercialization of intellectual property owned by UAEU							X	X		X		
	Approval of exceptions to assignments, licensing, commercialization, or distribution of income of UAEU intellectual property								X		X		
Ethical Review	Appointment of RERB Chair and Vice Chair										X		
	Appointment of other RERB members								X				
	Ethical approval of research projects (using animal and , human subject)	X					X						
Named and Endowed Professorships	Ethical approval of research projects involving UAEU faculty, staff or students as subjects	X					X				X		
	Establishment of named and Endowed Professorships					X		X	X	X	X		

- (1) UAEU Signature depends on the level of signature of the awarding organization and the amount of contract, as per University policy. It could be the DVCRGS, Vice-Chancellor, or Chancellor.