

New Course

Originator

Creating a new course

Course Data Reviewer

Department Chair

**Dept Curriculum
Committee
Members**

**Dept Arabic
Translation
Reviewer**

**College Curriculum Committee
Chair**

**College Curr.
Committee
Members**

**College Arabic
Translation
Reviewer**

College Dean

**College Council
Members**

UPCC Chair

**UPCC
Members**

DVCAA

Registrar

**Implement
Changes into
Banner**

Changes approved
and send to next
level

Proposal canceled

Sending and
receiving back

Request changes

Return to college

Implement changes

Eliminate a Course

Originator

Canceling a course

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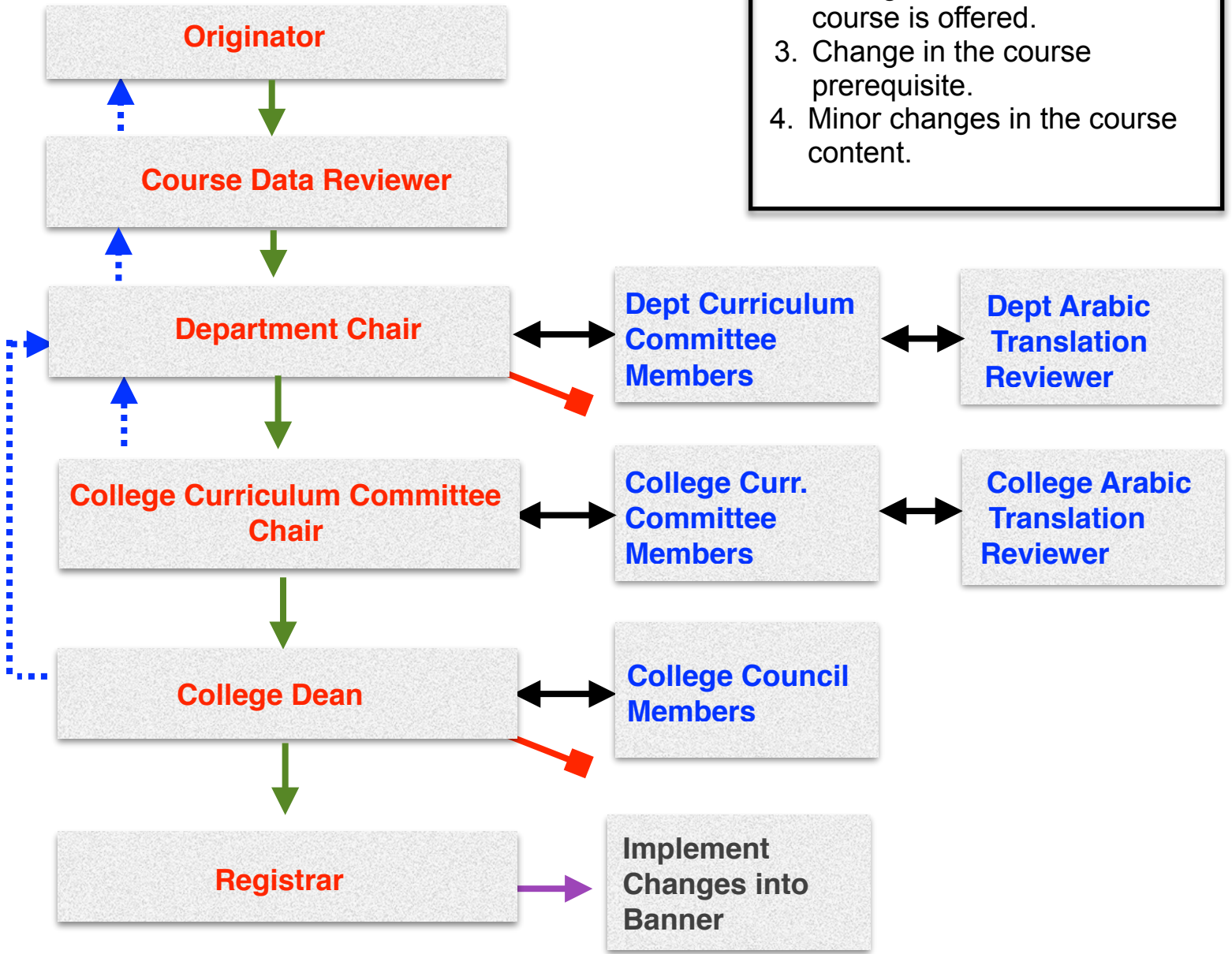
Implement changes



Undergraduate Course Change

Proposal Type: College Level Course Changes

1. Change in course name or code.
2. Change in the term the course is offered.
3. Change in the course prerequisite.
4. Minor changes in the course content.

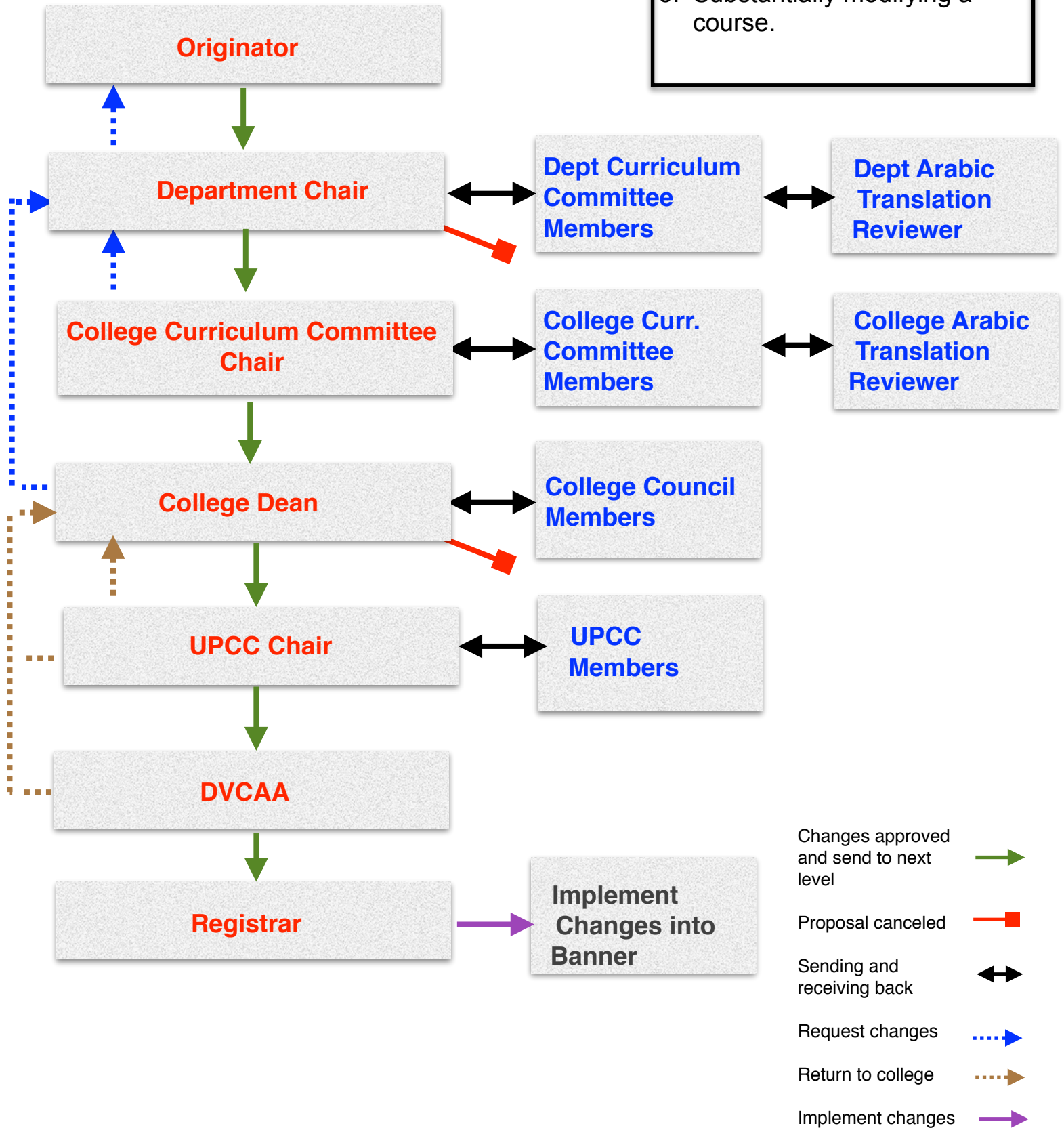


- Changes approved and send to next level
- Proposal canceled
- Sending and receiving back
- Request changes
- Return to college
- Implement changes

Undergraduate Course Changes

UPCC Course Change

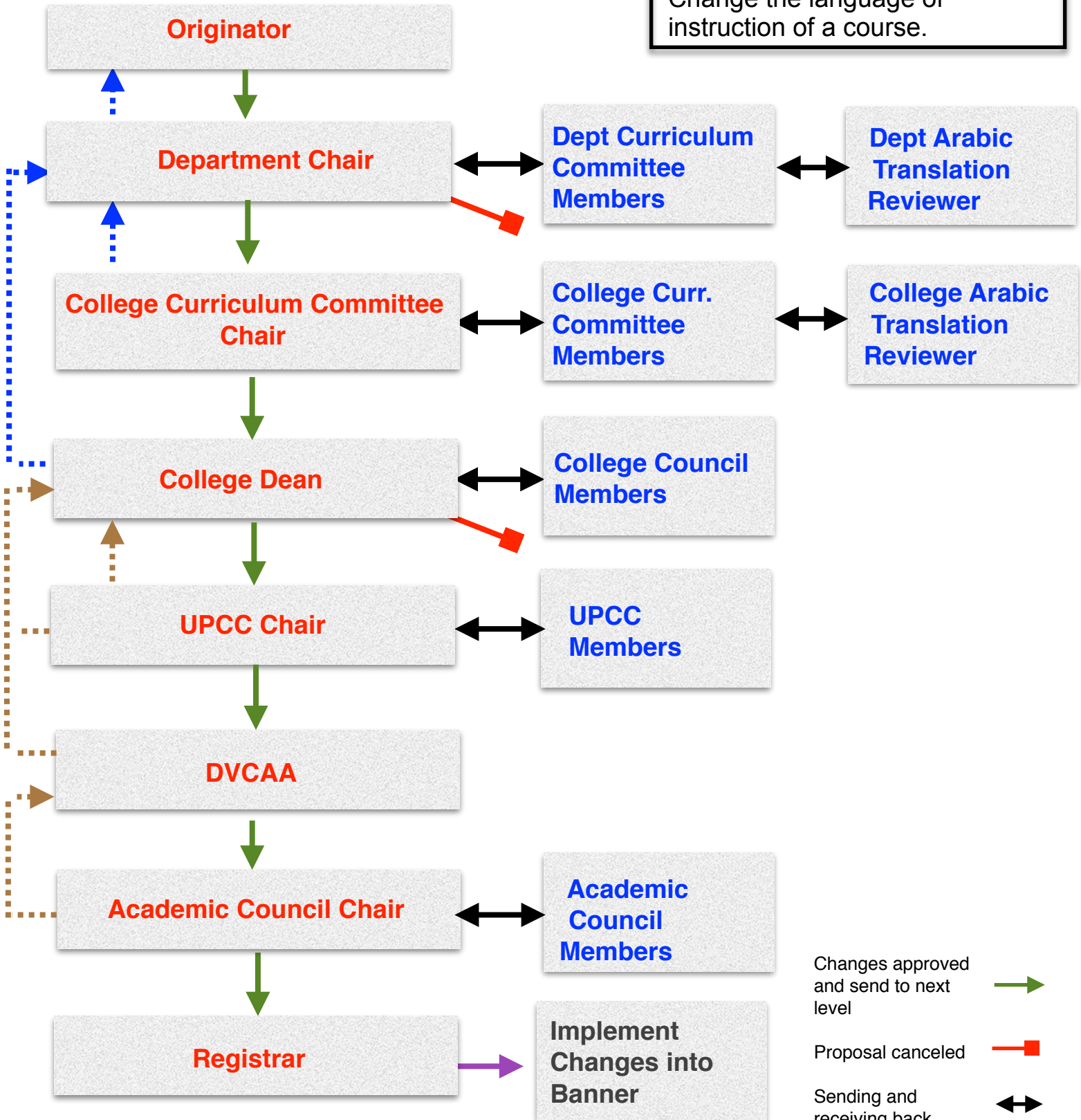
1. Change in course learning outcomes
2. Change in the format of instruction (such as e-learning or remote delivery) of 25% or more of a course.
3. Substantially modifying a course.



Undergraduate Course Change

Proposal Type **AC UG Level Course Changes**

Change the language of instruction of a course.



Changes approved and send to next level

Proposal canceled

Sending and receiving back

Request changes

Return to college

Implement changes