

 جامعة الإمارات العربية المتحدة United Arab Emirates University 	Academic Personnel Policies Manual	Policy Number	AP-13
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	Responsible Office: DVC for Academic Affairs	Pages of this Policy	1 of 1

13. Faculty Travel

Overview

Defines faculty entitlement to travel and to receive financial support for travel. Details criteria, levels of funding, and procedures to be followed.

Scope

Applies to all faculty members and instructors of the UAE University except those in the CMHS.

Objective

The UAEU recognizes the need for faculty members to travel for the purpose of furthering their professional development, academic careers and the research mission of the University. To this end, the University has a procedure allowing travel and providing financial support to faculty members to travel for the purposes designated in this policy.

Policy

1. Faculty members are entitled to travel and receive financial support from the UAEU when the activity or event can be justified as:
 - a) supportive of a faculty member's career development;
 - b) conducive to the production of high quality research and its dissemination;
 - c) promoting the reputation of the UAEU as a research-intensive university;
 - d) developing collaborative external partnerships with acclaimed international universities and through the relationship, further the research mission of the UAEU; and
 - e) required, following the nomination of the faculty member by the UAEU, governmental bodies or non-governmental bodies to represent the University or the government at an official function.
2. Faculty members in receipt of financial support for travel for the above purposes are responsible for making a full contribution within the framework of the designated activity. Fulfillment of the requirements of the activity must take precedence over other opportunities that arise in the external context.
3. The level of financial support from the University may vary among the Colleges and shall be granted subject to budget availability.