

 جامعة الإمارات العربية المتحدة United Arab Emirates University 	Information Technology Policies Manual	Policy Number	IT-04
		Effective Date	02-Mar-2014
	Subject	Most Recent Review Date	01-Dec-2013
	Desktop/Laptop/Peripherals Replacement	Due Date for Next Review	01-Sep-2016
	Responsible Office: Chief Information Officer	Pages of this Policy	1 of 1

4. Desktop/Laptop/Peripherals Replacement

Overview

Defines the mechanism through which the UAEU replaces its computers and peripherals.

Scope

Applies to all desktops, laptops, and peripherals owned by the UAEU.

Objective

Desktops, laptops and peripherals owned by UAEU are on a replacement cycle. Every year, UITs reviews and evaluates desktops, laptops and peripherals that need to be replaced to reflect technological developments and ongoing changes to UAEU business requirements.

Policy

The lifecycle of any desktop, laptop or peripherals in UAEU is a minimum of four years. Any desktop, laptop and peripherals within this lifecycle should not be replaced unless a business need can be proven or the equipment is deemed irrecoverably or frequently faulty. UITs is responsible to oversee the acquisition of any desktops, laptops and peripherals to be acquired by all Colleges and Departments.