

 جامعة الإمارات العربية المتحدة United Arab Emirates University 	Libraries Deanship Policies Manual		Policy Number	LD-01
			Effective Date	02-Mar-2014
	Subject Collection Development		Most Recent Review Date	01-Dec-2013
	Responsible Office: DVC Research & Grad. Studies		Due Date for Next Review	01-Sep-2016
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1. Collection Development

Overview

Refers to the development of the Library collection, including guidelines regarding selection criteria, evaluation, preservation, weeding (withdrawal), and access.

Scope

Applies to the staff and administration of the Libraries Deanship and is also for the information of the UAEU community. It does not apply to users and administrators of the UAEU National Medical Library.

Objective

Identifies the standards and criteria by which the collections of the Libraries Deanship are selected, maintained, developed and preserved in support of the research and curricular needs of the UAEU academic community.

Policy

1. The Libraries Deanship has the responsibility to maintain a comprehensive collection of materials that serves the academic needs of the University with respect to teaching, research and professional development.
2. The Libraries Deanship and the Collections and Scholarly Communication Division assume responsibility for the selection, promotion, maintenance, and preservation of all materials, and receive recommendations from the UAEU community on the development of the Library collection. Final decision-making authority is held by the Libraries Deanship and the Collections and Scholarly Communication Division.
3. The Libraries Deanship will adhere to, and periodically update, its collection policy according to international standards for academic libraries, and the Mission of the UAEU.
4. The Libraries Deanship will continue to serve the UAEU and General Communities. The Main Campus Library is a resource for UAEU faculty, students and staff, and for dignitaries and other visitors to the campus. Zayed Library, while serving the UAEU faculty, students and staff, is also a key resource for the general community, including researchers, business people, and K-12 students, with a heavy user base among high school students and young schoolchildren.
5. The Libraries Deanship will continue to support the research needs of its remote location faculty and graduate students. Research support is provided in terms of viable resources and services, including access and instructions on using those resources.