	Information Technology Policies Manual	Policy Number	IT-00
جامعة الإمارات العربية المتحدة United Arab Emirates University **UAEU**		Effective Date	12-Aug-2018
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	Responsible Office: Chief Information Officer	Page Number	1 of 1

Definitions and Abbreviations

The Definitions and Abbreviations used in these policies and procedures have the following meanings, unless otherwise is indicated in the text:

- Academic Year : A one-year period established annually in the official University calendar
- CIO : Chief Information Officer
- Chancellor : The Chancellor of the United Arab Emirates University
- Dean : The Dean of the College
- DoIT : The University Information Technology Division
- Faculty Member : Professors, Associate Professors, and Assistant Professors
- HR Department : Human Resources Department
- ID : Identification
- IT : Information Technology
- Law : Federal Law No. (4) for 1976 on the Establishment and Organization of the UAEU
- Manual : A policies and procedures manual is a functional guide for conducting the operations of a division or a department. The manual typically consists of policies, procedures and signatory authority matrix
- Network : The United Arab Emirates University Network
- Network Devices : any physical component that forms part of the underlying connectivity infrastructure for a network, such as a router, switch, hub, bridge, gateway, etc.
- OS : Operating System such Windows, Mac, Linux, UNIX.
- Patch : A fix to a known problem with an OS or software program. For the purposes of this
- Policy : A policy is a guide to decision-making under a given set of circumstances within the framework of corporate objectives, goals and management philosophies
- Procedure : A procedure is a series of steps followed in a definite regular order that ensures the consistent and repetitive approach to actions
- Provost : The Deputy Vice Chancellor for Academic Affairs & Provost
- Registrar : Dean, Admission and Registration Deanship
- Students : Male and female Students
- UAE : The United Arab Emirates
- University, or UAEU : The United Arab Emirates University
- University Community : All UAEU faculty members, staff, and students
- University Council : The Governing Board of the United Arab Emirates University
- Update : A new version of software providing enhanced functionality and/or bug fixes
- Users : any person who authorized to use UAEU IT resources
- Vice Chancellor : The Vice Chancellor of the United Arab Emirates University
- Vendor : any organization that do business with the UAEU