



UNITED ARAB EMIRATES UNIVERSITY

Section: UNI-GEN

Policy Number: 06

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Responsible Office: Chief Information Officer

Chancellor Decree Number: 128/2004

Ethical Use of Computing and Information Technology Resources

I. Policy

In support of its mission to provide excellent instruction, modern research and meaningful service, the United Arab Emirates University offers computing resources to its students, faculty and staff. These resources contribute to the work of all members of the University community and, therefore, must be used with great care.

It is the policy of the University to maintain access for its academic community to local, national and international sources of information and to provide an atmosphere that encourages the free exchange of ideas and sharing of information. Access to this environment and the University's computing and information technology resources is a privilege and must be treated with the highest standard of ethics. Information technology resources include, but are not limited to, computers, software, networks, data and telecommunications technologies whether owned, contracted, leased or otherwise provided by the University. The University expects all members of the community to use these resources in a responsible manner, respecting the trust through which these resources have been provided, the rights and privacy of others, the integrity of facilities and controls, and all pertinent laws and University policies and standards.

Appropriate Use

- All computing and information technology resources are the property of the University and shall be protected against theft, malicious damage, unauthorized access or disclosure, tampering or loss.

- University computing and information technology resources will be used for authorized University activities as defined by the administration.
- Access to and use of information resources are restricted to appropriately identified, validated and authorized users.

Responsibilities

- Managers at all levels will be responsible for enforcement of this policy.
- All users of computing and information technology resources must abide by the terms of this policy.
- All users must respect the privacy and personal rights of others.
- All users must abide by applicable laws and University policies and respect the copyrights and intellectual property rights of others, including the legal use of copyrighted software.

Enforcement

Any activity which violates this policy may be just cause for taking disciplinary action as determined by the Provost on a case-by-case basis.

Although all members of the University community may have an expectation of privacy, in the course of responding to viruses, system failures, hackers or other incidents of misuse of technology resources, it may be necessary to examine materials on the network.

(This policy was developed based upon EDUCAUSE best practices. Particular credit goes to Rutgers University.)

II. Application

This policy shall apply to all users of the United Arab Emirates University computing and information technology resources, including faculty, staff, students, guests, external individuals or organizations and individuals accessing internal or external network services, such as the Internet, via University facilities.

III. Related Policies

STU-ADM-01	Code of Student Conduct
HR-ALL-04	Conflict of Interest or Commitment
HR-FAC-09	United Arab Emirates University Code of Professional Ethics
HR-FAC-10	Academic Freedom

IV. Revision History

Date	Revision