



UNITED ARAB EMIRATES UNIVERSITY

Section: ACA-ADM

Policy Number: 11

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Responsible Office: Associate Provost for Academic Affairs

Academic Appeals

I. Policy

To ensure that students are treated equitably and grades assigned without error, the United Arab Emirates University shall establish processes to provide for the review of grades and dismissal for unsatisfactory academic progress.

Appeal of a Course Grade

A student may request a review of his/her final course grade by submitting a written appeal to the college or unit dean in which the course was taken.

Appeal of Dismissal for Unsatisfactory Academic Progress

A student may request a review of his/her dismissal for unsatisfactory academic progress by submitting a written appeal with specific evidence of error to the college or unit dean in which he/she is enrolled.

An appeal will be considered only in cases where there is clear evidence of substantial error of fact or in grade calculation, demonstrated inequity in grading among students in the class or where there has been:

- a failure to adhere to the stated requirements of the student's curriculum;
- a substantial and demonstrable irregularity in the assessment or examination process; or
- a medical, family or personal emergency that has substantially affected the student's academic performance.

The appeal must be made within one month from the date of the declaration of examination results or dismissal action.

II. Application

This policy shall apply to all students at the United Arab Emirates University.

III. Related Policies

ACA-ADM-05	Academic Records
ACA-ADM-07	Examinations
ACA-ADM-09	Grading
ACA-ADM-10	Academic Progress

IV. Revision History

Date	Revision