



UNITED ARAB EMIRATES UNIVERSITY

Section: ACA-ADM

Policy Number: 06

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Chancellor Decree Number: 128/2004

Responsible Office: Associate Provost for Academic Affairs

Attendance

I. Policy

The United Arab Emirates University shall establish and enforce attendance requirements to ensure that students attend classes.

Attendance

Students shall be required to attend all classes, practical sessions, seminars and examinations related to the courses in which they are registered.

Absence from Class

A student who misses 5% of the class meetings allotted for a course will receive a warning from the chair of the department.

A student who misses 10% of the class meetings allotted for a course will receive a second warning from the dean of the college.

A student who misses 15% of the class meetings allotted for a course will fail the course. If there is a legitimate reason for the absence, which has been accepted by the dean in the semester in which the absences occurred, the student will be granted a satisfactory withdrawal from the course.

II. Application

This policy shall apply to all students at the United Arab Emirates University.

III. Related Policies

ACA-ADM-05	Academic Records
STU-ADM-01	Code of Student Conduct

IV. Revision History

Date	Revision