



## UNITED ARAB EMIRATES UNIVERSITY

Section: ACA-ADM

Policy Number: 12

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Responsible Office: Associate Provost for Academic Affairs

### Academic Honesty

#### I. Policy

The United Arab Emirates University is committed to creating a learning environment that is honest and ethical. Academic dishonesty will not be tolerated at the UAE University. Academic dishonesty includes cheating, plagiarism or any other attempt to gain an academic advantage in a dishonest or unfair manner.

#### Definition of Cheating

Cheating is deliberately attempting to gain marks or academic credit dishonestly. It is also cheating when you help someone else to gain marks or academic credit dishonestly.

Examples of cheating include, but are not limited to, the following:

- Sharing or showing answers during an assessment, test or other form of assessment.
- Copying anything done by another student and submitting it as your own.
- Giving another student access to your software files or other work and allowing him/her to use your work as his/her own.
- Bringing to an assessment, information or materials that are not allowed – even if you do not use them.

## **Definition of Plagiarism**

Plagiarism is deliberately presenting another person's work as your own without acknowledgement.

Examples of plagiarism include, but are not limited to, the following:

- Using the work of someone else or changing some words and keeping the same structure and the same meaning without noting the source(s) and submitting it as your own work.
- Taking text from many other sources and putting the pieces together as one document and submitting it as your own work without noting the source(s).
- Downloading information, pictures or charts from the Internet and inserting that material into your own document and submitting it as your own work without noting the source(s).

## **Additional Breaches of Academic Dishonesty**

Examples of academic dishonesty include, but are not limited to, the following:

- Reading a test, examination or assessment before you should have access to it.
- Allowing another person to take a test, examination or assessment for you.
- Taking a test, examination or assessment for someone else.
- Using a computer improperly during an assessment, such as gaining access to unauthorized material, communicating with others during assessments or using files of other users.
- Handing in a paper, report, project or other assignment that has been used before, without permission in advance (and in writing) from the teacher.
- Gaining unauthorized access to another person's computer files and either using them or causing damage that interferes with another student's work.
- Removing books or materials from the library without authorization and preventing others from equal access to those materials.
- Improperly changing or attempting to change a grade.

## **II. Application**

This policy shall apply to all students at the United Arab Emirates University.

### III. Related Policies

|            |                         |
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| ACA-ADM-05 | Academic Records        |
| STU-ADM-01 | Code of Student Conduct |

### IV. Revision History

| Date | Revision |
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