



UNITED ARAB EMIRATES UNIVERSITY

Section: ACA-PRO

Policy Number: 04

Date Approved: 5 September 2004

Effective Date: 5 September 2004

Date Last Revised: 5 September 2004

Chancellor Decree Number: 128/2004

Responsible Office: Associate Provost for Academic Affairs

Addition, Discontinuation or Change of Course

I. Policy

Course changes may be required to meet the needs of new or revised academic programs and may also be proposed when there is evidence that a course change will result in program improvement. Any proposed changes in courses must be consistent with the United Arab Emirates University's vision, mission and strategic plan. Proposals for substantive change will be reviewed and approved through the University's procedures. Proposals for non-substantive change do not require a full review but will follow the University's procedures to ensure that all parties concerned are properly notified.

This policy applies to all credit courses offered by the United Arab Emirates University and to non-credit courses that are required or elective in the degree programs of the United Arab Emirates University.

II. Application

This policy shall apply to all academic units of the United Arab Emirates University.

III. Related Policies

ACA-PRO-02	Establishing a New Academic Program
ACA-PRO-03	Academic Program Change or Discontinuation
ACA-PRO-06	Approval and Modification of Non-Credit Courses

IV. Revision History

Date	Revision