



UNITED ARAB EMIRATES UNIVERSITY

Section: STU-ADM

Policy Number: 08

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Responsible Office: Assistant Provost and Dean of Students

Student Use of University Property and Facilities

I. Policy

In furtherance of its educational vision and mission, the United Arab Emirates University shall establish regulations governing aspects of student life on campus.

Student Identification Card

Students are required to present their student identification card when requested by a University official. The card is University property and must be returned if students withdraw from the University, suspend registration, are dismissed or graduate. There is a replacement fee for lost cards.

Laptop Computer

Certain students are required to purchase a laptop computer specified by the University and provided with a standard set of software by the University.

Internet Access and E-Mail

The UAE University provides access to the Internet and e-mail to all currently enrolled students. Students are responsible for checking and reading their e-mail messages on a regular basis. Students are required to observe the guidelines for use of these privileges. Violators are subject to discipline.

Textbooks

The UAE University provides textbooks and other learning materials to students at no cost. They are required to return them to the University at any time upon demand or at the end of the semester or term. Students are responsible for keeping them in good condition. They may be required to pay to replace lost or damaged materials.

Lockers

The University provides lockers for student use. The locker key must be returned when students withdraw from the university, suspend registration, are dismissed or graduate. There is a charge if a set of keys is lost.

Library

Students may check out materials by presenting their student identification card. Students are responsible for any materials they borrow. All materials must be returned before semester grades are issued. Students with outstanding fees or overdue materials will not receive grade reports. There is a charge to replace lost or damaged materials. Library hours are posted on each campus.

Food Service

The University provides food service on class days at the campus and hostels, serving breakfast, lunch, dinner and snacks. With prior permission, students may bring food to the hostels. All food must be eaten in designated areas and not in instructional areas. Only the campus food service may sell food on campus, except with prior written approval.

Bulletin Boards

The University provides bulletin boards on each campus for the posting of informational notices. Student organizations must submit notices to Student Activities for prior approval and stamping. Notices may be displayed only on designated bulletin boards for a designated period of time. Notices may not be posted on glass doors or building walls. Unless approved by the college, student organizations may not post notices on college or department bulletin boards. Student organizations violating this policy are subject to the loss of posting privileges.

Display Areas for Student Projects

Academic departments are responsible for designating appropriate display areas for student work. Student projects may not be posted on notice boards, glass doors or building walls.

Use of University Facilities

The use of University facilities by students is restricted to projects and programs officially sponsored by the University.

II. Application

This policy shall apply to all students of the United Arab Emirates University.

III. Related Policies

STU-ADM-01	Code of Student Conduct
STU-ADM-02	Student Security
UNI-GEN-06	Ethical Use of Computing and Information Technology Resources

IV. Revision History

Date	Revision