



UNITED ARAB EMIRATES UNIVERSITY

Section: ADM-CAM

Policy Number: 02

Date Approved: 5 September 2004

Effective Date: 5 September 2004

Date Last Revised: 5 September 2004

Responsible Office: Secretary General

Chancellor Decree Number: 128/2004

Telephones – Direct Line and Mobile

I. Policy

The telephone systems available at the United Arab Emirates University are designed for business purposes only. This includes calls through the switchboard, fax equipment, mobile phones, direct lines and video lines. Personal calls should be made only in the event of urgent necessity and shall be reimbursed to the University, as appropriate.

II. Application

This policy shall apply to all employees of the United Arab Emirates University.

III. Related Policies

IV. Revision History

Date	Revision