
 UAEU	Research and Sponsored Projects Policies Manual	Policy Number	RA-00
		Effective Date	12-Aug-2018
	Subject Signatory Authority	Most Recent Review Date	15-Apr-2018
		Due Date for Next Review	01-Sep-2021
	Responsible Office: Associate Provost for Research	Page Number	1 of 2

Signatory Authority: Research and Sponsored Projects

	Transaction Description	Signatory Authority Level										
		Principal Investigator \Inventor/s	Department Chair	Assist Dean	Dean/Center Director	RERB-Committees	Director, RSPO	APR	DVCAA	Vice Chancellor	Chancellor	University Council
Policies and Procedures Manual	Proposing modifications and future updates to Research and Sponsored Projects Policies and Procedures						X	X				
	Changes in Policies							X	X	X	X	X
	Changes in Procedures							X	X	X		
Research Projects and Consultancies	Approval of research agreements and MOUs				X		X	X				
	Approval to submit research proposals for funding			X	X		X	X				
	Approval of internal College/Institute/Center research grants				X		X	X				
	Approval of internal University research grant awards to faculty			X	X							
	Approval to modify overhead rate for externally sponsored projects							X	X			
	Approval of award contracts of externally sponsored grants*			X	X			X				
	Approval of subcontracts on a sponsored grant to an external party	X		X	X		X					
	Approval for long term employment contracts for research staff on a sponsored grant	X			X							
	Approval for short-term employment of students and assigning staff overtime work on a sponsored grant	X			X							
	Approval of requests to buy-out time for PIs on sponsored grants			X	X							
	Approval of requests to procure items to be charged to a sponsored grant account	X			X							
	Approval of conference travel on a sponsored grant budget	X		X	X							
	Approval of progress and final reports of externally sponsored grants			X								
	Approval of replacement of PI on a sponsored grant	X		X				X				
Approval of a major change in project scope, deliverables, duration, or budget	X		X	X			X					

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		Principal Investigator	Inventor/s	Department Chair	Assist Dean	Dean/Center Director	RERB-Committees	Director, RSPO	APR	DVCAA	Vice Chancellor	Chancellor	University Council
Intellectual Property	Approval of agreements with other organizations on deeds of assignment of intellectual property		X						X				
	Approval of agreements on commercialization of intellectual property owned by UAEU							X	X				
	Approval of exceptions to assignments, licensing, commercialization, or distribution of income of UAEU intellectual property								X	X			
Ethical Review	Appointment of RERB Chair, Vice Chair								X	X	X		
	Appointment of RERB members								X				
	Ethical approval of research projects (using animal and human subjects and hazardous materials)						X						
Named and Endowed Professorships	Establishment of Research Endowed Chairs								X	X	X	X	X

* UAEU Signature depends on the level of signature of the awarding organization and the amount of contract, as per University policy. It could be the APR, Vice-Chancellor, or Chancellor.