


 جامعة الإمارات العربية المتحدة United Arab Emirates University 	Undergraduate Programs Policies Manual	Policy Number	UP-00
		Effective Date	12-Aug-2018
	Subject Signatory Authority	Most Recent Review Date	15-Apr-2018
	Responsible Office: DVC for Academic Affairs	Due Date for Next Review	01-Sep-2021
		Page Number	1 of 2

Signatory Authority: Undergraduate Programs

Applies to all academic and related administrative units of the University except those in the College of Medicine and Health Sciences.

Transaction Description	Signatory Authority Level						
	College Council	General Education Committee	University Program and Curriculum Committee	Academic Council	Vice Chancellor	Chancellor	University Council
Type of change							
New or amendments to Undergraduate Programs Policies				X	X	X	X
New or amendment to Undergraduate Programs Procedures				X	X		
Change in course name or code	X						
Change in the term a course is offered	X						
Change in a course prerequisite	X						
Minor changes in course content	X						
Change in course learning outcomes	X	X ^(*)	X				
Moving course (s) between compulsory and elective status without changing the distribution of credit hours	X		X				
Creating, canceling, or substantially modifying a course	X	X ^(*)	X				
Add or eliminate elective courses without changing the relative distribution of the programs credit hours	X	X ^(*)	X				
Change the total number of credit hours or the relative distribution of credits within the General Education Program	X	X	X				
Change the language of instruction of a course	X	X ^(*)	X	X			
Change to the primary language of instruction in a degree program	X	X ^(*)	X	X	X	X	X
Suspend temporarily the delivery of an academic program	X		X	X			
Change the total number of credit hours of a degree program or their relative distribution	X		X	X			
Establish, discontinue, or rename an Academic Department	X		X	X	X		X
Establish (eliminate) new (existing) track	X		X	X			

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Transaction Description	Signatory Authority Level						
	College Council	General Education Committee	University Program and Curriculum Committee	Academic Council	Vice Chancellor	Chancellor	University Council
Type of change							
Establish (eliminate) a concentration in a program	X		X	X			
Establish or eliminate an Honors program	X		X	X	X	X	X
Change the title of an academic degree	X		X	X	X	X	X
Establish, discontinue, or rename a college	X		X	X	X	X	X
Establish or discontinue a degree program	X		X	X	X	X	X
Establish, discontinue, or modify a minor	X		X	X			
Change of 25% or more in the program	X		X	X	X		X
Change in the format of instruction (such as e-learning or remote delivery) of 25% or more of the courses in a program	X	X ^(*)	X	X	X		X
Change in the format of instruction (such as e-learning or remote delivery) of 25% or more of a course	X	X ^(*)	X				
Change or addition of program offering location	X		X	X	X		X
Change in program learning outcomes	X	X ^(*)	X	X			
Change program admissions requirements	X		X	X			

(*) If the concerned courses are part of the General Education Program