

 جامعة الإمارات العربية المتحدة United Arab Emirates University 	Student Affairs Deanship Policies Manual	Policy Number	SA-07
		Effective Date	02-Mar-2014
	Subject Special Needs Support Services	Most Recent Review Date	01-Dec-2013
	Responsible Office: DVC for Students Affairs & Enrollment	Due Date for Next Review	01-Sep-2016
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7. Special Needs Support Services

Overview

Details the commitment to and levels of service provided to students with declared special needs.

Scope

Applies to all students with declared special needs.

Objective

The University believes that students with special needs are capable of completing a post-secondary education, given access to and utilization of appropriate support and accommodations. The University is committed to providing the necessary resources to support students with special needs. This policy gives effect to the University's belief and commitment.

Policy

1. The University shall take the necessary measures to provide appropriate pedagogical techniques to facilitate the education of students with special needs and to guarantee their full participation in the learning process.
2. To ensure the student's right to equal opportunities, the University has the responsibility to notify the Ministry of Higher Education and Scientific Research to request an adjustment in specific financial support to a University student with special needs in order to meet their needs.
3. Special Needs Support Services (SNSS) is responsible for ensuring students with special needs are supported in the most efficient manner.
4. Students with special needs have the responsibility to provide documentation of their special needs from qualified professionals including but not limited to psychologists, therapists, medical doctors, speech therapists, hearing specialists, vision specialists, and learning disability specialists in order to qualify for assistance from SNSS.
5. The University will ensure confidentiality of information related to the special needs of students. Students must provide written consent for any information relating to his/her special needs to be disclosed to the University staff or to an external organization.
6. The University will maintain essential records in the SNSS record system of all interactions related to services for students with special needs within the University.
7. Students with the special needs have the right to appeal decisions made by SNSS and/or faculty members (e.g. appeal of the refusal of a faculty member to sound record a lecture or allow extra time during examination).
8. Faculty members must collaborate with SNSS to ensure student's opportunities for success are maximized.