

 UAEU	Undergraduate Programs Policies Manual	Policy Number	UP-07
		Effective Date	02-Mar-2014
	Subject	Most Recent Review Date	01-Dec-2013
	Signatory Authority	Due Date for Next Review	01-Sep-2016
	<i>Responsible Office:</i> DVC for Academic Affairs	Page of this Policy	1 of 1

7. Signatory Authority: Undergraduate Programs

Applies to all academic and related administrative units of the University except those in the College of Medicine and Health Sciences.

Transaction Description	Signatory Authority Level				
	College Council	General Education Committee	University Program and Curriculum Committee	Academic Council	University Council
Type of change					
Change in course name or code	X				
Change in the term a course is offered	X				
Change in a course prerequisite	X				
Minor changes in course content	X				
Change program admissions requirements	X				
Change in the teaching and /or assessment methods of the course	X		X		
Moving course (s) between compulsory and elective status without changing the distribution of credit hours	X		X		
Creating, canceling, or substantially modifying a course	X	X ^(*)	X		
Add or eliminate a group of elective courses (basket, option, minor) without changing the relative distribution of the programs credit hours	X	X ^(*)	X		
Change the total number of credit hours of the General Education Curriculum or the relative distribution of credits within the General Education Curriculum	X	X	X		
Change the language of instruction of a course	X	X ^(*)	X	X	
Change to the primary language of instruction in a degree program	X	X ^(*)	X	X	
Suspend temporarily the delivery of an academic program	X		X	X	
Change the total number of credit hours of a degree program or their relative distribution	X		X	X	
Establish, discontinue, or rename an Academic Department	X		X	X	X
Establish (eliminate) new (existing) track	X		X	X	X
Establish or eliminate an Honors program	X		X	X	X
Change the title of an academic degree	X		X	X	X
Establish, discontinue, or rename a college	X		X	X	X
Establish or discontinue a degree program	X		X	X	X

(*) If the concerned courses are part of the General Education Program