

 جامعة الإمارات العربية المتحدة United Arab Emirates University 	Undergraduate Programs Procedures Manual		Related Policy	UP-01
	Subject Governance of Undergraduate Academic Programs Responsible Office: DVC for Academic Affairs		Effective Date	01-Sep-2014
			Most Recent Review Date	01-Dec-2013
			Due Date for Next Review	01-Sep-2016
			Pages of these Procedures	1 of 1

Procedures of Policy No. (1) - Governance of Undergraduate Academic Programs

1. The implementation of this Policy is, in part, delegated to faculty members via two Committees, whose chairs are appointed by the Provost.
 - a) The Undergraduate Programs and Curriculum Committee (UPCC): has a representative from each College of the University (except CMHS). It will review and approve proposals for new and modified academic programs and require periodic external program review in order to:
 - (i) Ensure the alignment of each academic program and its component parts with recognized international academic standards, UAE legal requirements for higher education programs, and the Mission of the UAEU;
 - (ii) Balance the impact of a program with respect to the available UAEU resources and the relationship of a program to others available in the UAEU and the UAE; and
 - (iii) Ensure that each academic program is addressing societal need and responding to employment requirements.
 - b) The General Education Committee: has a representative from each College of the University (except CMHS). It will review and approve proposals for new and modified courses within the General Education Program and require periodic internal and external reviews of the General Education Curriculum in order to:
 - (i) Ensure the design and operation of the General Education Curriculum is of a standard equivalent to general education programs at internationally recognized research-intensive universities, and meets the requirements of the UAEU;
 - (ii) Support and enhance implementation of the General Education Curriculum within Colleges with respect to the design of course instruction and materials, course scheduling, coordination and cooperation between Colleges, regular assessment and development of individual courses, measuring the extent to which students are achieving the desired learning outcomes of the General Education Curriculum, and identifying means to enhance practices; and
 - (iii) Disseminate effective instructional design and teaching to faculty members who teach courses within the General Education Curriculum.
2. The Provost communicates the outcomes of the operation of Policies and Procedures (i.e. the establishment or modification of academic programs and their component parts, and reports on quality and standards) to other Offices of the UAEU as appropriate.
3. The Office of the Registrar maintains a repository of all approval decisions on the establishment, modification, and discontinuation of academic degree programs and reflects this in a regularly updated published Course Catalog, in cooperation with the Office of the Provost.