

 جامعة الإمارات العربية المتحدة United Arab Emirates University 	Undergraduate Programs Procedures Manual		Related Policy	UP-04
	Subject		Effective Date	01-Sep-2014
	Discontinuation of Academic Programs		Most Recent Review Date	01-Dec-2013
	Responsible Office: DVC for Academic Affairs		Due Date for Next Review	01-Sep-2016
			Pages of these Procedures	1 of 1

Procedures of Policy No. (4) - Discontinuation of Academic Programs

1. Programs are normally suspended before they are terminated, as set out here.
2. Suspension of an academic program may be required because:
 - a) There is evidence that the program is no longer contributing to the mission of the Department, College or University;
 - b) Student enrollments have declined significantly in a sustained manner over a period of years;
 - c) The program has failed to graduate five or more graduates per year for a minimum of three years;
 - d) External program reviews have raised serious questions concerning the quality of the program and/or the achievements of its graduates;
 - e) The program has lost external accreditation; or
 - f) There are no longer sufficient resources to support the program.
3. Recommendations for the suspension of academic programs are proposed by the College Council and are delegated to the UPCC for assessment and a recommendation. The UPCC will recommend its decision to the Provost who will then determine whether to forward the recommendation to the Academic Council for final approval.
4. Conditions for the suspension of any academic program will be recorded and, should those conditions no longer apply, the program may be reinstated on application to the College, the UPCC and the Academic Council.
5. Recommendations for the termination of academic programs are proposed by the UPCC as a result of the following:
 - a) A program has been in suspension for at least five years; or
 - b) No action has been taken to reinstate a suspended program within five years or any attempt has failed; or
 - c) The University administration requires immediate termination of an academic program without its prior suspension.
6. The UPCC will recommend its decision to the Provost who will then determine whether to forward the recommendation to the Academic Council for its consideration. The Vice Chancellor will forward the Academic Council's recommendation to terminate the program to the University Council for final approval.
7. Programs may be suspended/terminated for either or both female and male students. Suspension/termination for one gender may only proceed after consideration of whether alternative means of offering the program might sustain the program for both genders. This is particularly important where there is significant societal need for graduates of one or both genders.
8. Suspension/termination may not prevent currently enrolled students from completing the requirements of the program. No new students may be admitted to a program that has been suspended/terminated but remains operational for a limited term in order to allow existing students to graduate.