

Set up UAEU email in Outlook for iOS and Android

1

Open **Outlook for iOS or Android**. The icon looks like this:



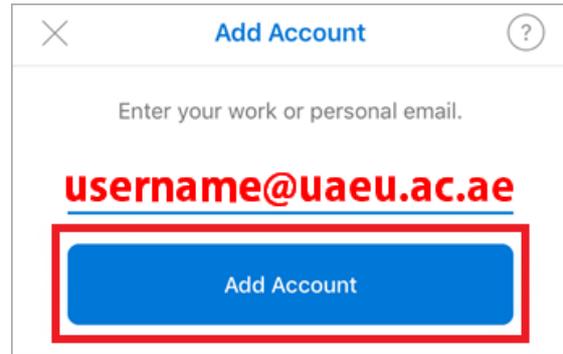
If you don't have it yet, download it from:



2

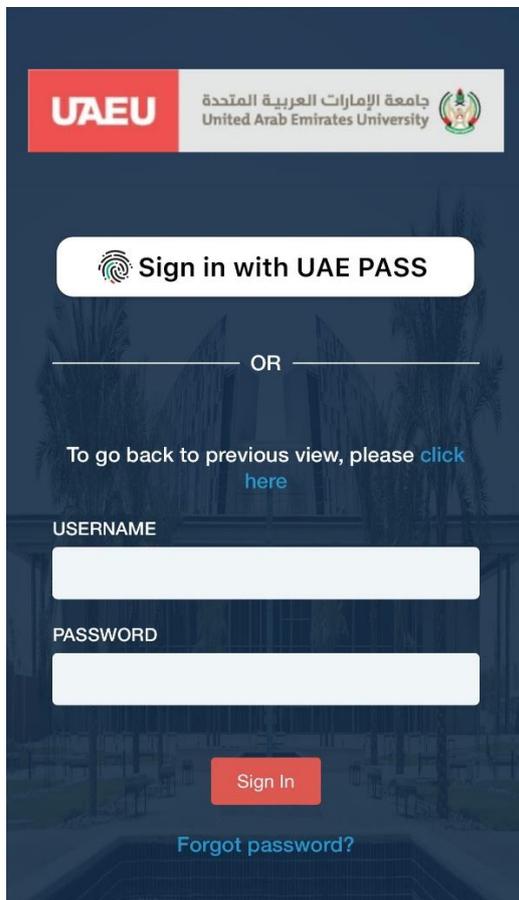
If it's your first-time using Outlook for iOS, enter your full email address, then tap **Add Account**.

If not, open the **Menu** > tap **Settings**  > **Accounts** > **Add Account** > **Email Account**.



3

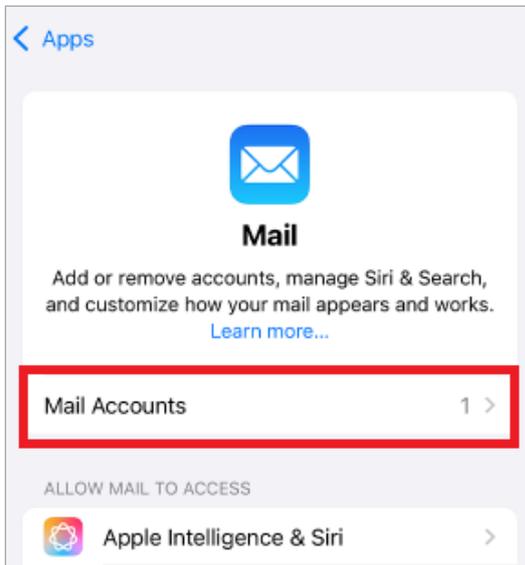
Enter your email account password and tap **Sign In**.



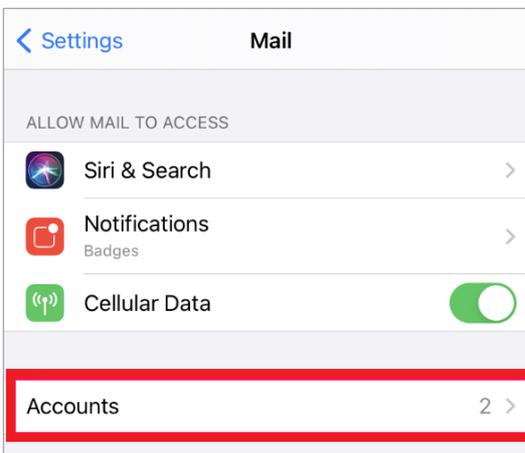
Set up UAEU email in the iOS Mail app

1

Go to your iPhone or iPad's **Settings > Apps > Mail**, then tap **Mail Accounts > Add Account**



Note: for old iOS version, go to **Settings > scroll down and tap Mail > Accounts > Add**

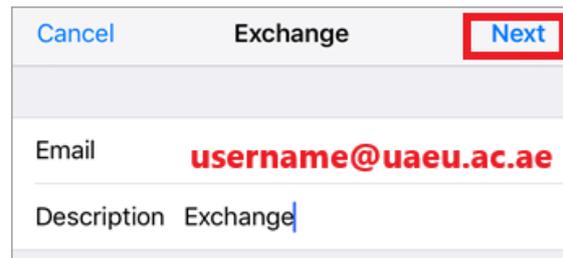


2

Select **Exchange**.

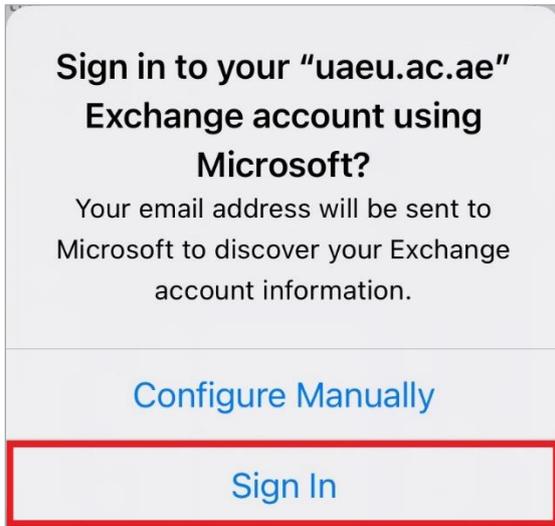


Enter your UAEU email address and a description of your account. Tap **Next**.



3

Tap **Sign In**.

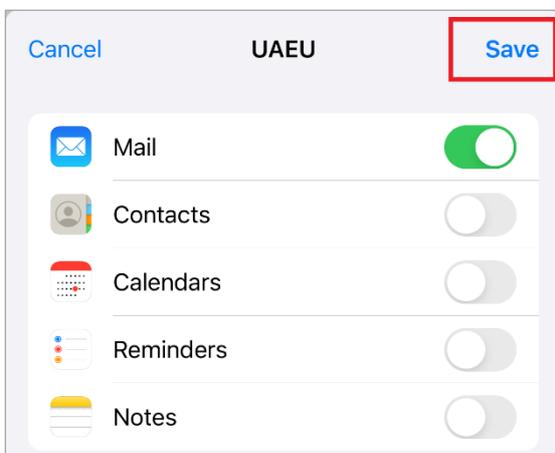


Note: Tap **Configure Manually** if you need to enter server settings as following:

Server	outlook.office365.com
Domain	Leave this field blank
Username	Enter your full email address (ex. john@uae.ac.ae)
Password	Your email account password

5

Choose the services you want to sync with your iOS device and tap **Save**. You're done!



4

Enter the password associated with your email account. Tap **Sign in** or **Next**.

