

**(1) Admissions Login**

This system requires the use of... support them. Please refer to the...

If you are a returning user enter your Login ID and PIN and then select Login.

Returning applicants, click here.

First time applicants, click here.

Login ID:

PIN:

Login

First time user account creation

**(4) Apply for Admissions**

Choose the Admission Term.

Select an Admission Term and enter your...

Application Type: Master Applications

Admission Term: \* Select... (Spring 2012)

First Name: \*

Middle Name:

Last Name: \*

Fill Out Application

Return to Application Menu

RELEASE: 8.4

Enter First, Middle and Last name as it appears in your passport, then click on Fill Out Application.

**(2) Admissions Login - New User**

Please create a Login ID and PIN. Your Login ID can be up to nine alphanumeric characters. Your PIN must be six numbers. Enter your PIN again. Your Login ID and PIN will be saved.

Create a Login ID:

Create a PIN:

Verify PIN:

First time applicants, create a login ID and PIN (Password)

Login

Return to Homepage

**(5) Application Checklist**

Click on Degree Program

Fill out the application... you can complete each section in any order you wish.

Select Application is complete when you have completed the application. Select Finish Later if you would like to finish your application later.

- 1-Degree Program
- 2-Name
- 3-Personal Information
- 4-International Information
- 5-Mailing Address
- 6-Mobile Phone Number
- 7-Academic History
- 8-Academic Interest
- 9-Test Scores
- 10-Supporting Documents

Application is Complete Finish Later

**(3) Select an Application Type**

Select the Application Type from the list:

- 1- Master Application for Postgraduate Studies.
- 2- Transfer Inter-College for transfer between Colleges for under graduate students.

Click Continue.

To Apply for Admissions, first select the Application Type

Application Type: Master Applications

Continue

Return to Homepage

RELEASE: 8.4

**(6) Choose the Degree Program of your first choice, then click on Continue and Next Program if you want to choose second program.**

1-Degree Program (Checklist item 1 of 10)

Select your First Choice of Study, and your Second Choice of Study if you have one.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

Degree Program: \* None

Next Program:

Checklist Continue

Return to Checklist

RELEASE: 8.3.0.2

**Note: Applicants can submit only one application, for a maximum of two programs.**

**Applicant will be admitted to one program only.**

## 2-Name (Checklist item 2 of 10)

(7)

Enter your name information.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

\* - indicates a required field.

Last Name (as per passport):\*

First Name (as per passport):\*

Middle Name (as per passport):

Verify the information,  
click on Continue.

Checklist Continue Finish Later

[Return to Checklist without saving changes](#)

RELEASE: 8.2

## 3-Personal Information (Checklist item 3 of 10)

(8)

Enter your Personal Information.

Enter your Personal Information. If you enter your e-mail address you will need to verify it by entering it again.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

\* - indicates a required field.

Citizen of UAE?:\* None

Email:\*

Verify e-mail address:\*

Gender:\*  Male  Female

Marital Status:\* None

Birth Date:\* Month None Day None Year (YYYY)

Checklist Continue Finish Later

[Return to Checklist without saving changes](#)

## 4-International Information (Checklist item 4 of 10)

(9)

Enter your International  
Information.

Please enter your visa and international information. If a visa type is entered, the country of citizenship can be entered without entering any visa information.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

\* - indicates a required field.

Citizenship Country:\* None

Birth Country:\* None

Checklist Continue Finish Later

[Return to Checklist without saving changes](#)

## 5-Mailing Address (Checklist item 5 of 10)

(10)

Enter your Address information

Enter your Mailing Address.

City or a country code.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

\* - indicates a required field.

Street Line 1:\*

Street Line 2:

Street Line 3:

Country:\*

State:

City:\*

Zip / Postal Code ( Enter ( - ) if don't have Zip):\*

Phone Number (xxxxxx)-(xxxxxxxxxxx) (xxxxxxxxxxx extension):\*

Checklist Continue Finish Later

[Return to Checklist without saving changes](#)

RELEASE: 8.3.0.2

Enter your Contact Phone Number with  
the international code.

## 6-Mobile Phone Number (Checklist item 6 of 10)

(11)

Enter your non-primary Address information. You must enter a city and

When completing sections, selecting Checklist saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

Enter your Second Contact Phone  
Number with the international code.

Permanent

Phone Number (xxxxxx)-(xxxxxxxxxxx) (xxxxxxxxxxx extension):

Checklist Continue Finish Later

## 7-Academic History (Checklist item 7 of 10)

(12)

Enter your Academic History (click on the lookup  
college code to enter the code of the university  
which awarded your degree).

Enter your College code. If you do not know the code, select the Lookup College Code link to search for it. The page allowing you to search by the college's state or province, or by the country will display. If you cannot find your college through the lookup page, enter the information on this page.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

\* - indicates a required field.

College Code (Please Enter Latest Degree Awarded): [Lookup College Code](#)

If College not found:

College Name:\*

City:\*

Country:\*

GPA (example: 3.89):

College Degree:\*

If not found, enter degree:

College Degree Date:\*

Major:\*

If not found, enter major:

Enter or View another College

Checklist Continue Finish Later

If your college is not listed,  
enter the information

**8-Academic Interest** (Checklist item 8 of 10)

(13)

Enter your answer to each Essay question. Each answer can be up to 32,000 characters long.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

\* - Indicates a required field.

Briefly describe the area(s) of study and research you wish to pursue:\*

Text input field for academic interest description.

State your Academic Interest.

Why do you want to study this program?\*

Text input field for reason for studying.

Checklist Continue Finish Later

**9-Test Scores** (Checklist item 9 of 10)

(14)

Enter information about any college entrance tests you have taken. These scores will be considered unofficial. Please have your official test scores sent to the Admissions testing agency.

When completing sections, selecting Checklist saves your changes and displays the Application Checklist. Continue moves to the next section. Finish Later saves your changes and displays the Application Menu. Use the Return to Checklist without saving changes link to navigate to different sections.

Test	Score	Date Taken
1. None		Month None Year (YYYY)
2. None		Month None Year (YYYY)
3. GRE		Month None Year (YYYY)
4. IELTS(X.X)		Month None Year (YYYY)
TOEFL(IBT)		Month None Year (YYYY)
TOEFL(INT)		Month None Year (YYYY)

Enter your Test Scores.

Checklist Continue Finish Later

**10-Supporting Documents** (Checklist item 10 of 10)

(15)

Attach all Supporting Documents (as listed).

Please upload one file for each document type. All document types must be uploaded into one file and upload the single file.

Please browse for and upload your supplementary documents, one by one.

Currently, you are permitted to upload the following file types to your Application

.pdf

.jpg

Document Type\* Evidence of TOEFL or IELTS

File\*

Upload

Checklist Continue Finish Later

**Application Checklist**

(16)

Implies the information is entered for this item.

Fill out the application form. A checklist is provided to help you track your progress.

Select Application is Complete when you have completed all items.

- ✓ 1-Degree Program
- ✓ 2-Name
- ✓ 3-Personal Information
- ✓ 4-International Information
- ✓ 5-Mailing Address
- ✓ 6-Mobile Phone Number
- ✓ 7-Academic History
- ✓ 8-Academic Interest
- ✓ 9-Test Scores
- ✓ 10-Supporting Document

Click on "Application is Complete" to submit your application.

Application is Complete Finish Later

**Application Menu**

(17)

**Applications in Progress**

Admission Term	Application Type	Application	Field of Study	Date Created	Last Section Updated
New					

You can follow the status of your application by clicking on the admission term you applied.

**Submitted Application**

Admission Term	Application Type	Application	Field of Study	Date Created
Fall 2012	Master Applications	Preference Not entered	MBA	Feb 27, 2012

**Web Application Summary**

Application Summary

(18)

This is a summary of the Web application that you submitted. The application is complete but has not yet been processed.

**Web Application Summary**

**Name and Address**

Name:

Mailing Address: P.o.Box 17400  
Al ain, Abu Dhabi -  
United Arab Emirates - from www.iso.org

Phone Number:

**Application Data**

Admission Term: Fall 2012

Application Type: Master Applications

Planned course of studies: MBA

Planned course of studies: Master in Inter. Trade Law

Date Created: Feb 27, 2012

Applied Program(s)

**Application Menu**

(19)

**Applications in Progress**

Admission Term	Last Section Updated
New	

Click on Term to see the decision / status for each application.

**Processed Applications**

Admission Term	Application Preference	Date Created
Spring 2012	Not entered	Feb 12, 2012
Spring 2012	Not entered	Feb 12, 2012

**Application Summary**

(20)

This is a summary of the processed application that was selected.

**Application Summary**

**Name and Address**

Name:

Mailing In UAE: P.o.Box 17400  
Al ain, Abu Dhabi -  
United Arab Emirates

Phone Number:

Status of application.

**Application Data**

Admission Term: Spring 2012

Admission Type: Standard

Application Status: Decision Made

Decision: Applicant Acceptance

Current Program: Master of Science

Level: Graduate

Program: Master in Inter. Trade Law

Catalog Term: Spring 2012

College: Graduate Studies

Major and Department: International Trade Law, International Trade Law

Date Created: Feb 12, 2012

Program