

## Settling your Bills

### General Information

Payments of fees are due by the end of the "Add/Drop" period of each semester. Invoices are issued to the students' University email accounts. Students whose tuition charges are paid or guaranteed by a sponsor must submit a valid official letter of the financial agreement from the sponsor by no later than the second week of classes.

No grades or credits are given for a semester's work until all charges have been satisfactorily settled. Failure to make the necessary financial arrangements can result in registration cancellation, denial of registration privilege, withholding of transcripts and documents, and a possible delay in graduation.

### Payment Guidelines

Payment guidelines for all graduate programs are published on the University's website under the Student Accounts Office.

### Payment Methods

Payments can be made using e-payment, credit cards, checks and/or bank deposit slips to the University cashiers between the hours of 8am and 3pm, Sunday through Thursday, at the following location:

UAEU Cashier Office  
Ground Floor  
Crescent Building