

ACADEMIC AND PERSONAL CONDUCT

UAEU expects all members of its academic community, including students, to function according to the highest academic, ethical, and professional standards. Accordingly, students have certain rights and responsibilities, which are described by the “Student Code of Conduct” in the Student Affairs and Deanship section of the University’s Policies and Procedures and, therefore, graduate students are responsible for their own academic and personal conduct consistent with the policies. The Code of Conduct specifies actions that would be classed as misconduct (academic or non-academic) for which an offending individual or student organization would be subject to disciplinary sanctions. The Procedures are intended to ensure consistency and fairness for every student in the University through consistency in the adjudication of cases of student misconduct.

GRIEVANCES AND APPEALS

UAEU is committed to the fair and equitable treatment of students in all of its academic and administrative processes. Accordingly, graduate students who have legitimate grievances or appeals may pursue them by submitting their claims in writing with official supporting documents to the Dean of their college.

According to the University’s Policies and Procedures on “Student Academic Grievances and Appeals”, an “Academic Grievance” is a claim by a student of mistreatment or unfair treatment in an academic or enrollment matter. And an “Academic Appeal” is a claim by a student of incorrect or erroneous application of a University academic policy or a request for an exception to a University academic policy.

The Student Academic Grievances and Appeals Committee handles all academic grievances and appeals university wide. Details on the procedures for processing appeals and the work of the Committee can be found in the Procedures of the “Student Academic Grievances and Appeals” Policy.

STUDENT SERVICES AND RESOURCES

This section lists and briefly describes miscellaneous services and resources that are available to students. Graduate students in need of services that are not listed in this document are advised to check the University’s website or contact the College of Graduate Studies for information.

ID Cards

Upon admission to UAEU, all students will receive official Student Identification (ID) Cards from the Admissions Department for use while they are active students at the University. Students are required to carry their ID Cards while they are on campus and must present their Cards in order to obtain various services, including admission to final examinations, and to gain access to campus facilities. ID Cards are the property of UAEU and a student must return his/her card to the University upon graduation or any other cessation of active enrollment at the University. Lost, found and stolen cards must be reported promptly to the Registration Department. **For inquiries and assistance:** Registration Department - **Phone:** +971 3 713 6769 (Female students) **Phone:** +971 3 713 4281 (Male students) rEmail: egistration@uae.ac.ae