

Final report and Presentation form

Student Name:

Student ID:

Company:

Faculty Advisor:

No.	Activities	Points	Grade
1	The plan - is prepared according to the specified requirements and design. - Includes a gantt chart or a time table - is running smoothly and successfully. - implementation is comprehensive and enhances professional skills and tools.	10	
2	The report: - Well organized and easy to follow. - Followed the report template and size limits - Error-free of typos, grammar errors, and readable. - Clearly presents the training results and analysis. - Provides an accurate and in-depth map of the training objectives. - Aligned with the training plan - Aligned with the presentation	15	
3	The presentation - slides are error-free, readable and logically organized. - figures and tables highlight and support the training objectives Student presents - slides employing proper English - respond accurately and appropriately to questions and comments. - within the allotted time	10	
4			
	Total Grade	35	

Comments:

.....
.....

Examiner Name

Signature