



جائزة الرئيس الأعلى للابتكار
Chancellor's Innovation Award

Chancellor's Innovation Award Award Guide

Fifth Cycle - 2019/2020



Table of Contents

.1 About the Award	3
2. Competition Areas	4
3. Competition Categories	5
4. Awards	6
5. Timelines.....	7
5.1 <i>First Phase</i>	7
5.2 <i>Second Phase</i>	8
6. General Terms and Conditions	10
7. Judging Criteria.....	12
Appendix A: Chancellor's Innovation Award Registration Form	13
Appendix B: Chancellor's Innovation Award Competition- Initial Application Requirements	14
Appendix C: Chancellor's Innovation Award Competition- Detailed Application Requirements.....	15
Appendix D: Instructions for writing the application.....	17
Appendix E: Template for the Detailed Application	18
Appendix F: Acknowledgment Form	19

1. About the Award

The Chancellor's Innovation Award Competition offers UAEU community an opportunity to really make a difference, to contribute to the success and sustainability of the United Arab Emirates economy, and to enhance the welfare of the people at the United Arab Emirates. This competition engages students, faculty and employees at UAEU in a platform that supports innovative thinking, scaling, and research that deepens both existing and new innovations to provide creative and cutting-edge solutions to counter challenges in UAE.

The competition aims at raising awareness of innovation and its potential to foster growth, entrepreneurship and provide solutions for challenges in the United Arab Emirates in the following areas: renewable energy, transportation, education, health, water resources, space, technology, social innovation, and administrative innovation.



2. Competition Areas

Renewable Energy

Providing innovative solutions to renewable energy industry and providing innovative contributions into the applied research in clean technology.

Technology

Providing innovative solutions to the IT industry to advance the development and use of technology to improve products and enhance services.

Water Resources

Providing innovative solutions, which address the problem of water scarcity in the United Arab Emirates.

Education

Providing innovative solutions to educational institutions and universities with the goal of equipping students with innovation skills such as critical thinking, analytical thinking, problem-solving skills and creativity.

Health

Providing innovative solutions to health care industry in treatments and drugs, in hospital and care systems, in primary and acute care pathways and in chronic disease management.

Transportation

Providing innovative solutions for ground, air and sea travel as well as logistics with the goal of providing new products and services while making procedures more effective and save time.

Space

Providing innovative solutions for the space industry and providing innovative contributions into the applied research in space technology.

Social Innovation

Providing innovative solutions to social and environmental authorities addressing issues related to community development, environmental pollution, species protection, security, living conditions, social investment, and employment.

Administrative Innovation

Providing innovative solutions pertaining organizational processes, routines, structures, or systems to enhance an organization's capacity to meet its obligations while increasing its efficiency or effectiveness to deliver a service or a product.



3. Competition Categories



Faculty

This category includes faculty working full-time at the United Arab Emirates University



Students

This category includes all enrolled students at the United Arab Emirates University



Staff

This category includes staff working full-time at the United Arab Emirates University



4. Awards

	Students	Faculty	Staff
Competition Area	Number of Awards		
Renewable Energy	1	1	1
Transportation	1	1	1
Education	1	1	1
Health	1	1	1
Water Resource	1	1	1
Space	1	1	1
Technology	1	1	1
Social Innovation	1	1	1
Administrative Innovation	1	1	1
Total	9	9	9

1. The winners will receive recognition from His Excellency the Chancellor during the award ceremony.
2. The winners will receive a monetary prize (AED 10,000-30,000) that is equally distributed among the members of the winning team. The total amount of the monetary prizes will not exceed AED 500,000.
3. The winners could receive support from UAEU or from UAEU's partners to implement their innovative solution.
4. The winners will receive support from UAEU to protect their winning ideas in accordance with the policy and requirements of the University Intellectual Property Unit.

5. Timelines

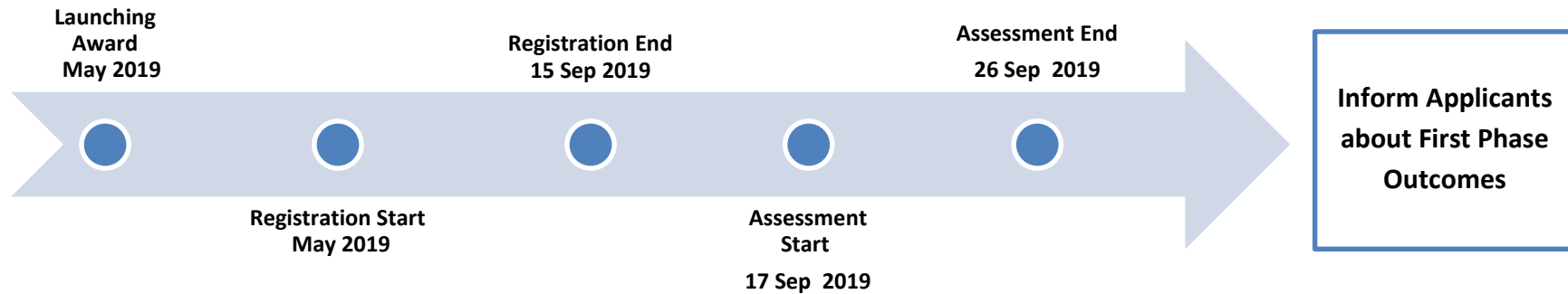
5.1 First Phase

1. Launching of the Chancellor's Innovation Award.
2. Introductory workshops will be held and award guide will be distributed to the UAEU community via UAEU official channels.
3. The registration period for participating in the competition will start in accordance with the award's schedule.
4. Applicants must register to participate in the competition during registration period. The application should contain the following:
 - Application form (see appendix A)
 - Initial Application (see appendix B). Applicants have to follow the writing guideline in appendix D.
 - Singed agreement by applicants (see appendix F)
5. Late applications will not be accepted.
6. Applications will be assessed. Incomplete applications or applications that do not meet general terms and conditions will be dismissed.
7. Applicants will be notified about the results of the first phase.

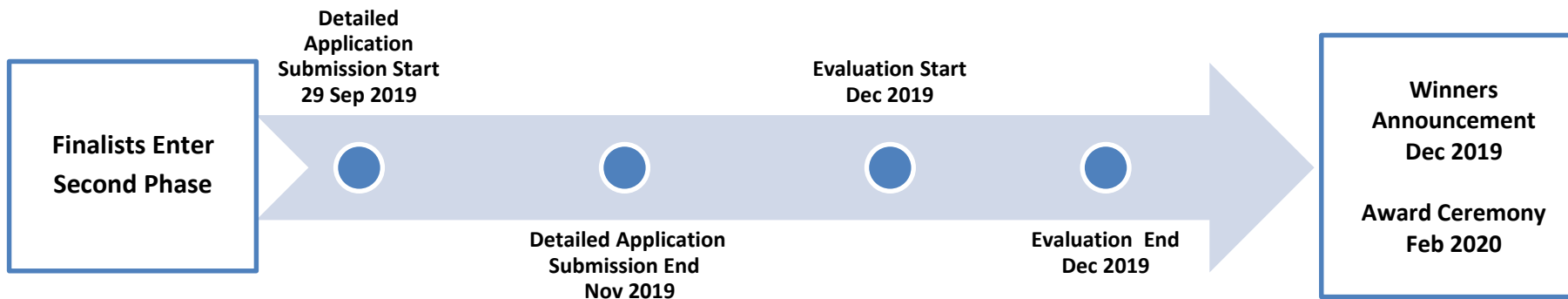
5.2 Second Phase

1. The detailed application submission period will start in accordance with the award's schedule.
2. Applications that did not registered in the first phase will be dismissed.
3. Registered applicants should a detailed application, as per see appendix C, electronically in accordance with the award's schedule. Applicants have to follow the writing guideline in appendix D.
4. Late applications will not be accepted.
5. Incomplete applications or applications that do not meet general terms and conditions will be dismissed.
6. Applications will be evaluated according to the judging criteria set out in Judging Criteria Section in accordance with the award's schedule.
7. Judging committee will provide its evaluations, recommendations and nominations for winners of Chancellor's Innovation Award to the award committee.
8. The award committee will review judging committee's evaluations, recommendations and nominations. Then, award committee will submit these nominations for endorsement and approval by the Vice Chancellor.
9. Announcing the winners.
10. Conducting the awarding ceremony.
11. The award committee will follow up the disbursement process of financial incentives for the judging committee and the winners.
12. The award committee will forward the winning ideas to the Intellectual Property Unit of the University to start the process of evaluating the intellectual property eligibility, and inform the winners with the initial evaluation comments to follow up accordingly.

Timeline for the Chancellor's Innovation Award Competition



First Phase



Second Phase



6. General Terms and Conditions

1. All UAEU community, i.e., students, faculty and employee are eligible to participate in the competition.
2. Applicants to submit application in accordance to the requirements outlined in the award guide. These requirements include:
 - Filling-in registration form - Appendix A.
 - Initial application in accordance to the requirements outlined in Appendix B.
 - Detailed application in accordance to the requirements outlined in Appendix C.
 - Signing the award acknowledgment – Appendix (F).
3. Applications must be submitted electronically in English.
4. Late applications will not be accepted.
5. Individuals or teams are eligible to participate in competition.
6. Team's membership can comprise a multidisciplinary mix of a maximum five from any combination of any disciplines. However, for teams to be as competitive as possible we strongly encourage a multidisciplinary approach with teams comprising members across different areas of expertise where possible.
7. Students team may have a coach/advisor from UAEU community who is considered a member of the team.
8. An individual or team may submit up to three (3) separate applications, i.e. three different innovative ideas.
9. Eligible participants may enter one or more of the competition areas.
10. Each individual or team should develop an original idea, design, invention, process or the like—anything generally acceptable by the UAEU Patent Office to be patented.
11. Applications must not infringe upon any individual's personal or proprietary rights.
12. The application shall have not won another award inside or outside the UAE.
13. Application which is basically a granted patent will be dismissed.

14. An application will be annulled if it includes incorrect information or data upon discovering that, even in the case of winning the Award, or after the official announcement of the winners, and no matter how long after granting the Award. All award components will be reclaimed in case the award was granted.
15. An application will be annulled if it violates the general term and conditions outlined in the award guide upon discovering that, even in the case of winning the Award, or after the official announcement of the winners, and no matter how long after granting the Award. All award components will be reclaimed in case the award was granted.
16. Applicants from students must abide by UAEU policies and procedures that governs Student Code of Conduct and standards or expected behavior for students and student organizations at the University.
17. Applicants from faculty member, instructors and staff in UAEU must abide by UAEU policies and procedures that govern the Code of Ethics and Professional Conduct that outlines the values and the ethical, professional and legal standards that apply to administrative work, teaching, scholarship and service of UAEU and UAE community.
18. An application will be annulled if it violates UAEU policies and procedures that govern the Code of Ethics and Professional Conduct that outlines the values and the ethical, professional and legal standards that apply to administrative work, teaching, scholarship and service of UAEU and UAE community.
19. An application will be annulled if it violates UAEU policies and procedures that governs Student Code of Conduct and standards or expected behavior for students and student organizations at the University.
20. Award does not provide certificates of participation to applicants.
21. Chancellor's Innovation Award Logo should not be used in the means of media, commercial promotion and social media by the applicants until a written approval is obtained from the concern department at UAEU.
22. The Award Committee has the right to block the award for any of the categories, if deemed appropriate by the Committee.
23. The decisions of the evaluation Committee and the award committee shall be final.



7. Judging Criteria

The following weights will apply to the judging criteria:

- Degree of Innovation
 - Show originality, novelty and creativity
 - Technical innovation and patentability
- Usefulness and value of the idea.
 - Have technical feasibility
 - Describe a need and describe how the proposed solution will meet that need
 - Effective
 - Economical
- Potential for Sustainability and Scale
 - Assessed as the likeliness that innovative solution can be sustained and have significant, long-lasting and increasing impact on the areas of interest in the UAE.
 - Demonstrate high growth potential (i.e. scalable),
 - Be implementable at scale within the next 12 months
- Completeness, quality and organization of the application materials.



Appendix A: Chancellor's Innovation Award Registration Form

Chancellor's Innovation Award Competition Registration Form 2019/2020

1. Competition Categories (Please select one)

Students

Faculty

Employees

2. Competition Area (Please select one)

Renewable Energy

Health

Education

Transportation

Technology

Space

Water Resources

Social Innovation

Administrative Innovation

3. Proposal Title

4. Individual/Team Members:

	Name	ID	College/Unit	Telephone	Email
1					
2					
3					
4					
5					

Appendix B: Chancellor's Innovation Award Competition- Initial Application Requirements

Chancellor's Innovation Award Competition 2019/2020

Initial Application Requirements

- All applications are due electronically in accordance with the announced schedule.
- All teams/individuals must submit the following:
 1. Cover page that includes title of proposed innovation idea, the competition category and area of competition.
 2. Abstract (maximum 500 words)
 - A short description of the idea.
 3. Claims (max 2 pages)
 - A list of novel aspects of innovative idea in the proposed application.



Appendix C: Chancellor's Innovation Award Competition- Detailed Application Requirements

Chancellor's Innovation Award Competition 2019/2020

Detailed Application Requirements

- All proposals are due electronically in accordance with the announced schedule.
- All teams/individuals must submit the following (30 pages max):
 1. Cover page that includes title of proposed innovative idea, application ID given by award committee and year.
 2. Abstract (maximum 500 words)
 - A short description of the idea.
 3. Introduction:
 - The detailed application starts on a general level with some type of introductory remarks before going into the details of the innovative idea/solution you are proposing. This can be accomplished by providing a frame of reference, a definition, or a discussion of the significance of the idea/solution in the area of interest (i.e., competition areas).
 - Provide a statement of the question, issue, challenge or general problem that you are to proposing the innovative idea/solution to address.
 - Discuss what other efforts and solutions have been done so far and how your proposed innovative idea/solution relates and differs from that of others idea/solution proposed to tackle same problem/challenge.

4. Survey of Existing Solutions and their limitations

- The survey is written to place your innovative idea/solution within the context of existing knowledge and available solutions for considered problem/challenge. It gives recognition to other scholars and it also allows you to point out what is original, novel and creative about your proposed solution/idea.
- When you mention other solution/studies they are usually cited by the author's last name and the date of publication.

5. Methodology and Framework

- Provide a full description of your innovative idea design, as well as the specific methods and procedures used in your innovative solution. The methodology should be sufficiently detailed so that it can be replicated.
- Provide diagrams, charts, and illustrations that you deem appropriate.
- Describe your theoretical approach or type of analysis, if applicable.
- Explain any limitations that your innovative idea/solution might have in terms of the reliability and applicability.

6. References (max 1 page)

- List the articles or books that you have cited in your detailed proposal.

Appendix D: Instructions for writing the application

Chancellor's Innovation Award Competition 2019/2020 Instructions for writing the application

Language: The default language is English

Font: Use Arial font as follows:

- Headlines: font size (14).
- Subtitles: font size (13).
- Content: font size (12).

Page Size: A4 paper.

Space between lines: 1.15 inches.

Margins:

- Top Margin: bottom, left: 0.5 inch.
- Right Margin: 1 inch.
- Header: 0.5 inch.
- Footer: 0.5 inch.

Page Numbering: The page number and total number of pages must be shown on the right edge of each page (e.g. page number to ... or/....).



Appendix E: Template for the Detailed Application



جائزة الرئيس الأعلى للابتكار
Chancellor's Innovation Award

Proposal Title

Application ID

2019/2020



Appendix F: Acknowledgment Form

Chancellor’s Innovation Award Acknowledgment

I, the undersigned, hereby acknowledge that I have read, understand and agree to be bound by the following:

1. The undersigned read, understand and agree to terms and conditions outlined in Chancellor’s Innovation Award Guide.
2. The undersigned do hereby acknowledge and confirm that all the data in this form and in the application to the Chancellor’s Innovation award are correct.
3. The undersigned assure that application contents to the Chancellor’s Innovation award are result of personal or collective effort that:
 - a. do not immovable or adapted from the works of others,
 - b. do not infringe upon any individual's personal or proprietary rights,
 - c. has not been done as part of the tasks required in the organization that the undersigned belong to.
4. The undersigned, in case the undersigned are faculty members, instructors and employees in UAEU, shall abide by UAEU policies and procedures that govern the Code of Ethics and Professional Conduct that outlines the values and the ethical, professional and legal standards that apply to administrative work, teaching, scholarship and service of UAEU and UAE community.
5. The undersigned, in case the undersigned are students, shall abide by UAEU policies and procedures that govern Student Code of Conduct and standards or expected behavior for students and student organizations at the University.

In case of any violation to aforementioned terms and conditions, the application is annulled and the UAEU has the right to withhold the award before granting it to the undersigned, or to reclaim it with all its components after I receive it, whether cordially or through legal action if the undersigned refused to abide by that.

The undersigned, hereby acknowledge that I/we have read, understand and agree to be bound by the above terms and conditions:

Application Title

	Name	ID	Signature	Date
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____