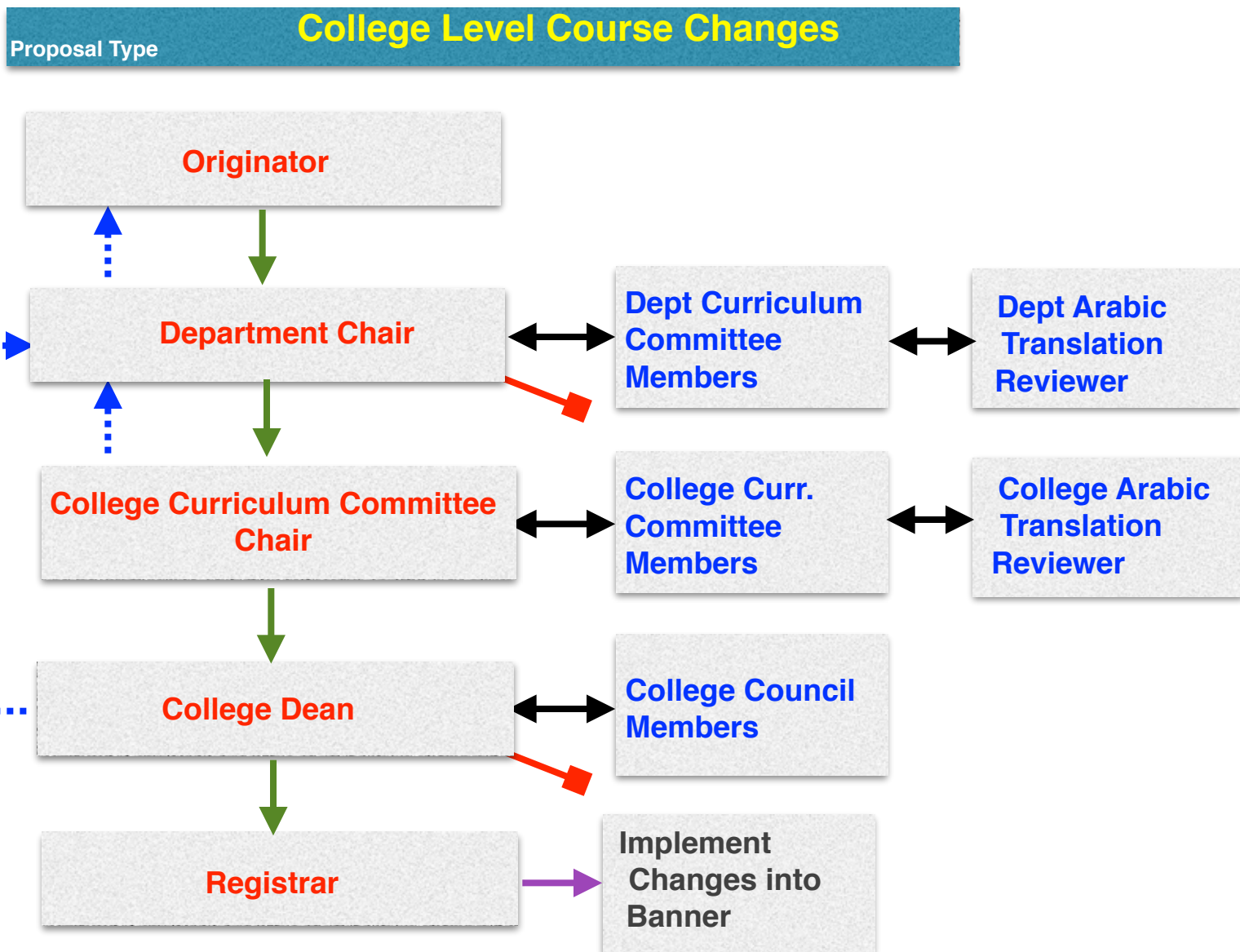


Undergraduate Course Change Process

- 1.Change in course name or code
- 2.Change in the term the course is offered
- 3.Change in the course prerequisite
- 4.Minor changes in the course content



Changes approved and send to next level

Proposal canceled

Sending and receiving back

Request changes

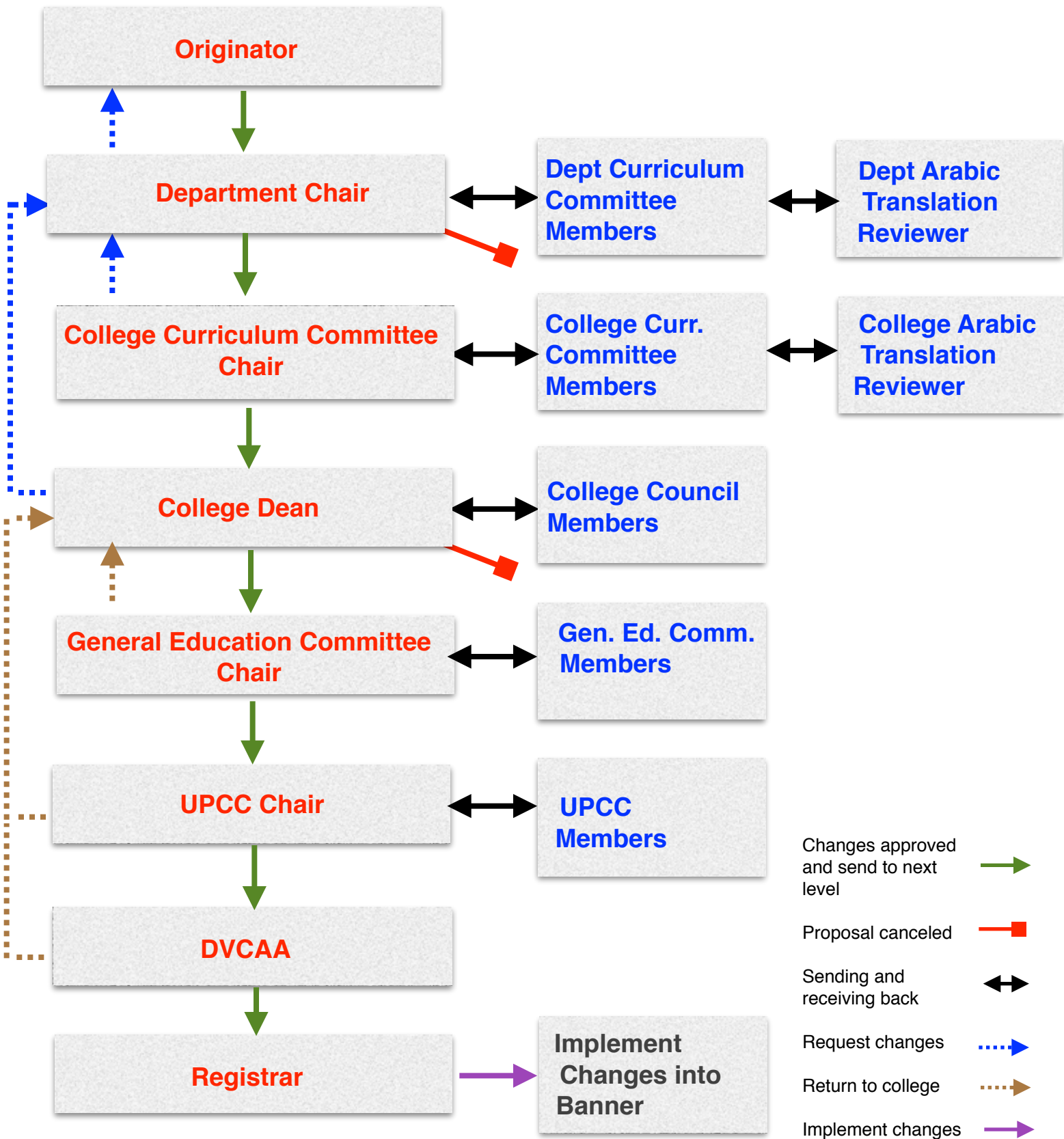
Implement changes

Undergraduate Course Change Process

1. Change in the teaching and/or assessment methods of the course.

2. Substantially modifying a course.

Proposal Type **UPCC Level Course Change**

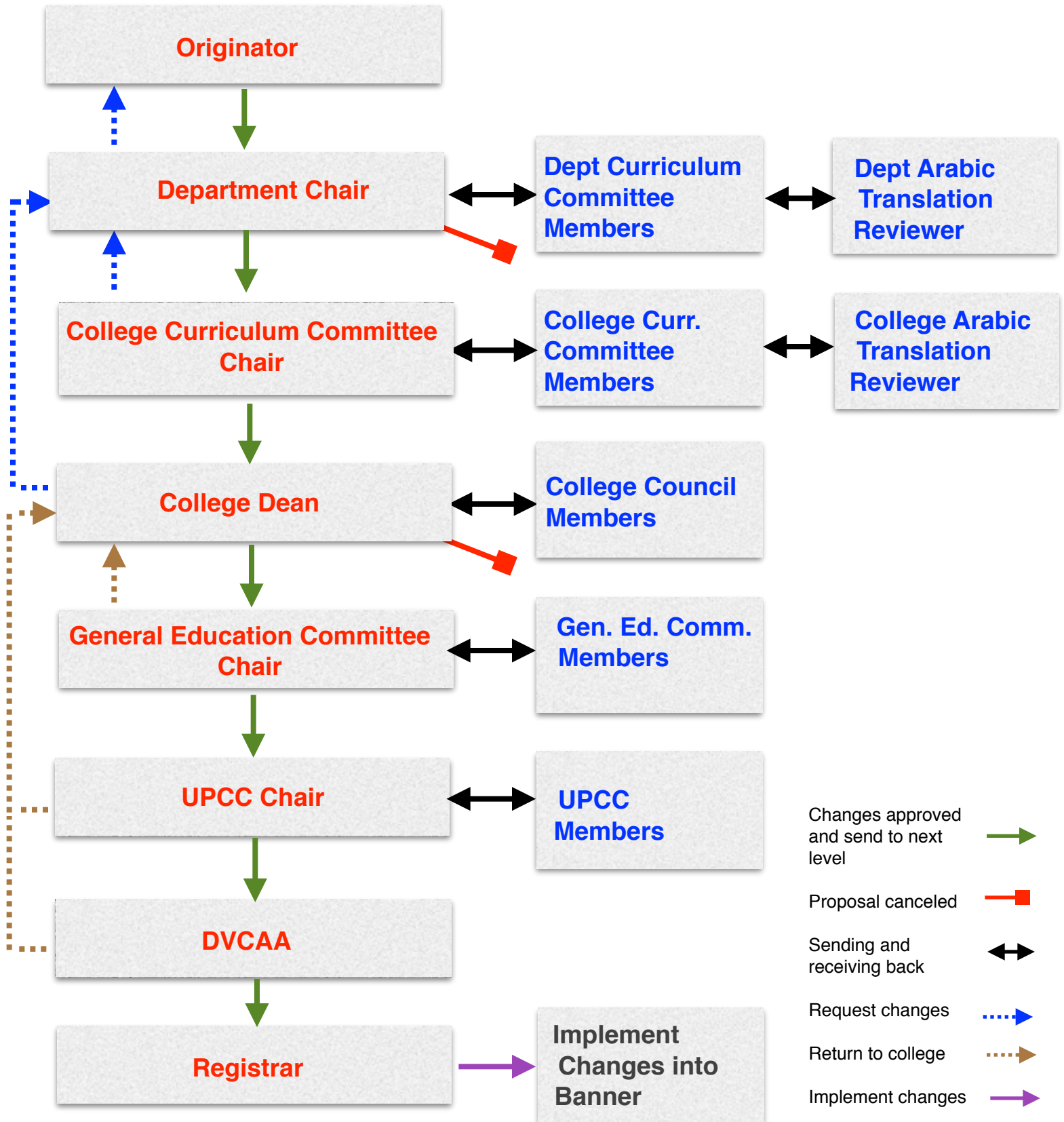


Eliminate UG Course Process

Canceling UG course

Proposal Type

Eliminate UG Course

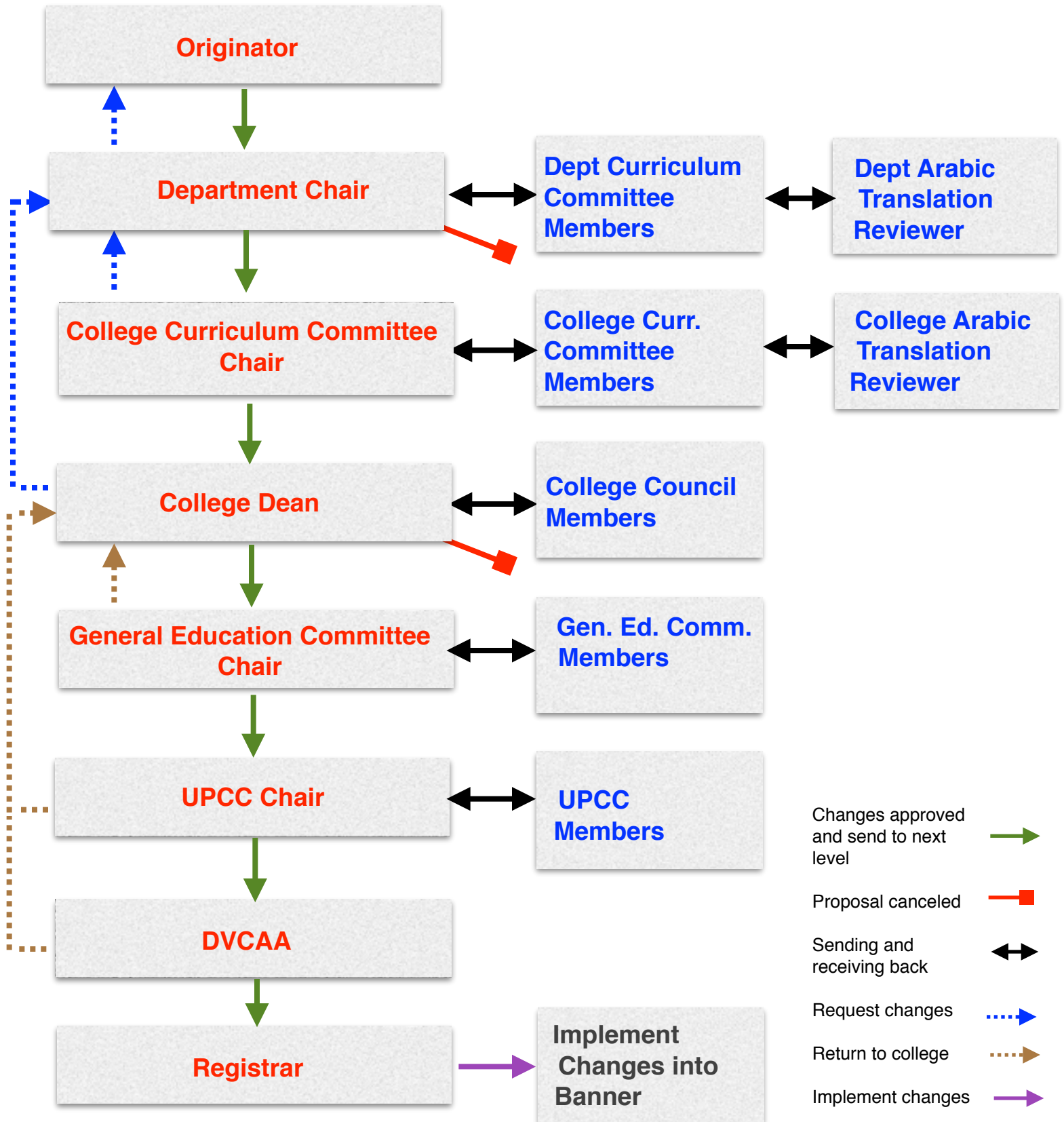


New UG Course Process

Creating a new UG course

Proposal Type

New UG Course

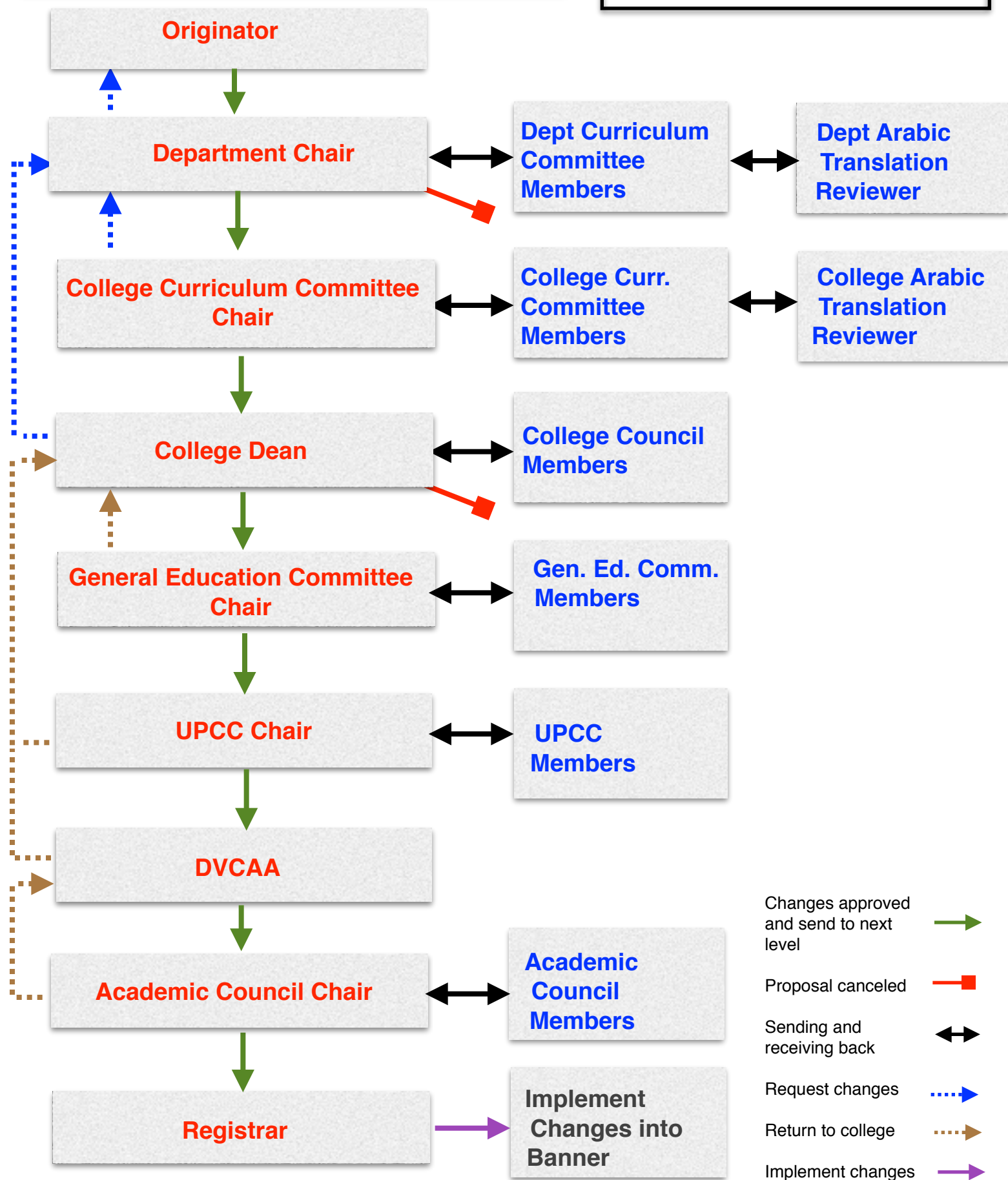


Undergraduate Course Change Process

Proposal Type

AC UG Level Course Changes

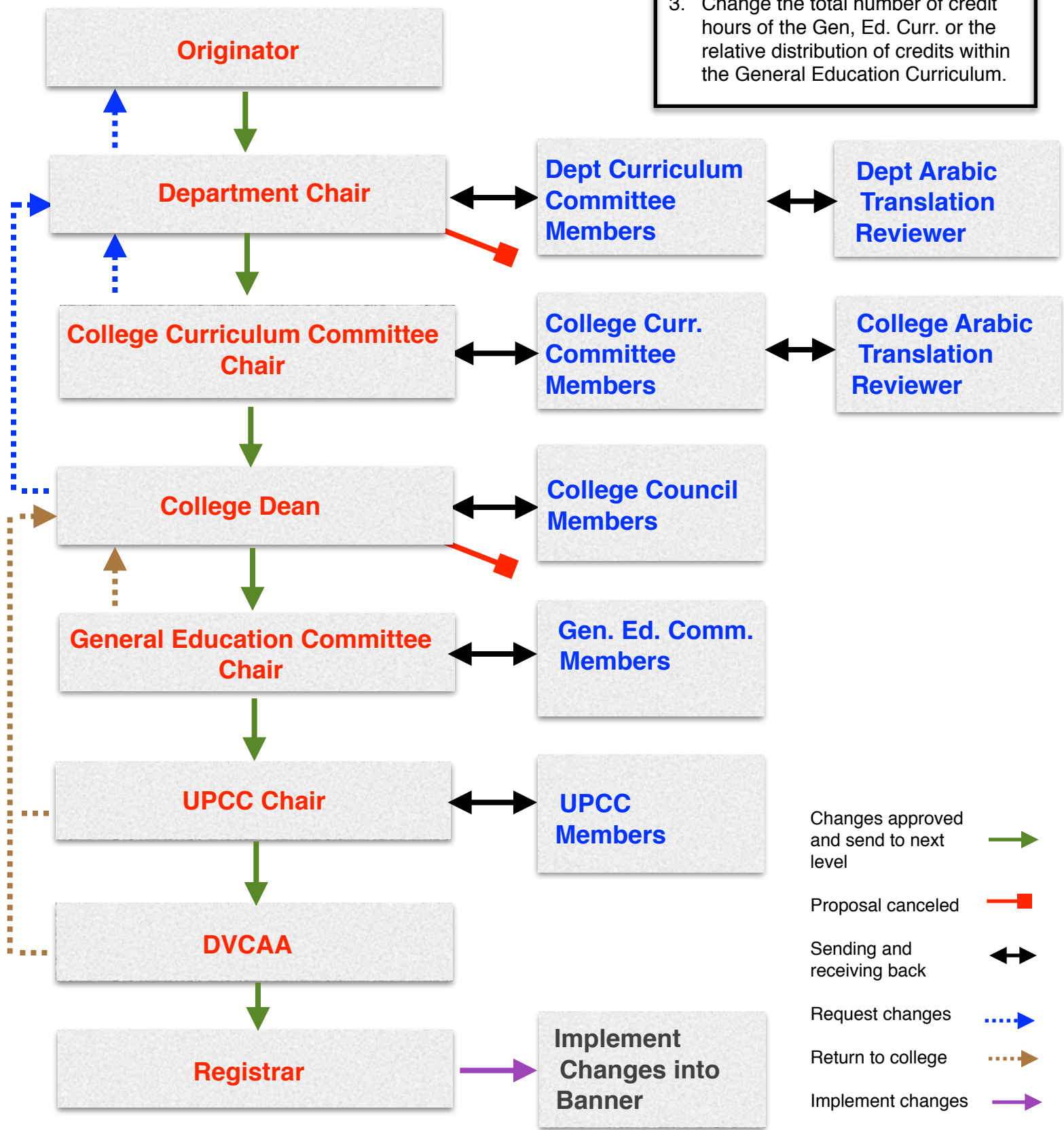
Change the language of instruction of a course.



Undergraduate Program Change Process

Proposal Type **UPCC Level Program Change**

- 1. Moving course(s) between compulsory and elective status without changing the distribution of credit hours.
- 2. Add or eliminate a group of elective courses (basket, option, minor) without changing the relative distribution of the programs credit hours.
- 3. Change the total number of credit hours of the Gen, Ed. Curr. or the relative distribution of credits within the General Education Curriculum.

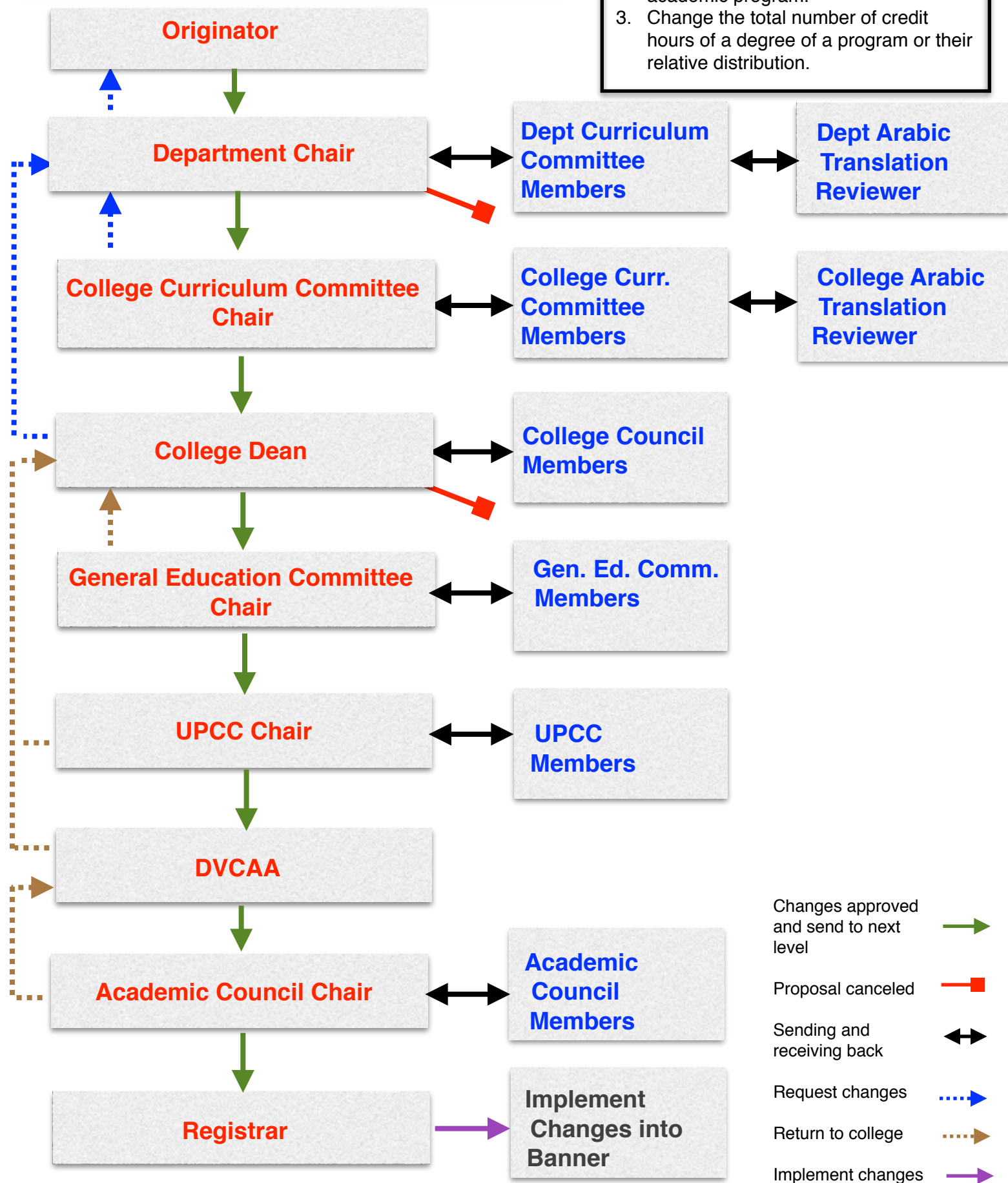


Undergraduate Program Change Process

Proposal Type

AC Level UG Program Changes

1. Change to the primary language of instruction in a degree program.
2. Suspend temporarily the delivery of an academic program.
3. Change the total number of credit hours of a degree of a program or their relative distribution.

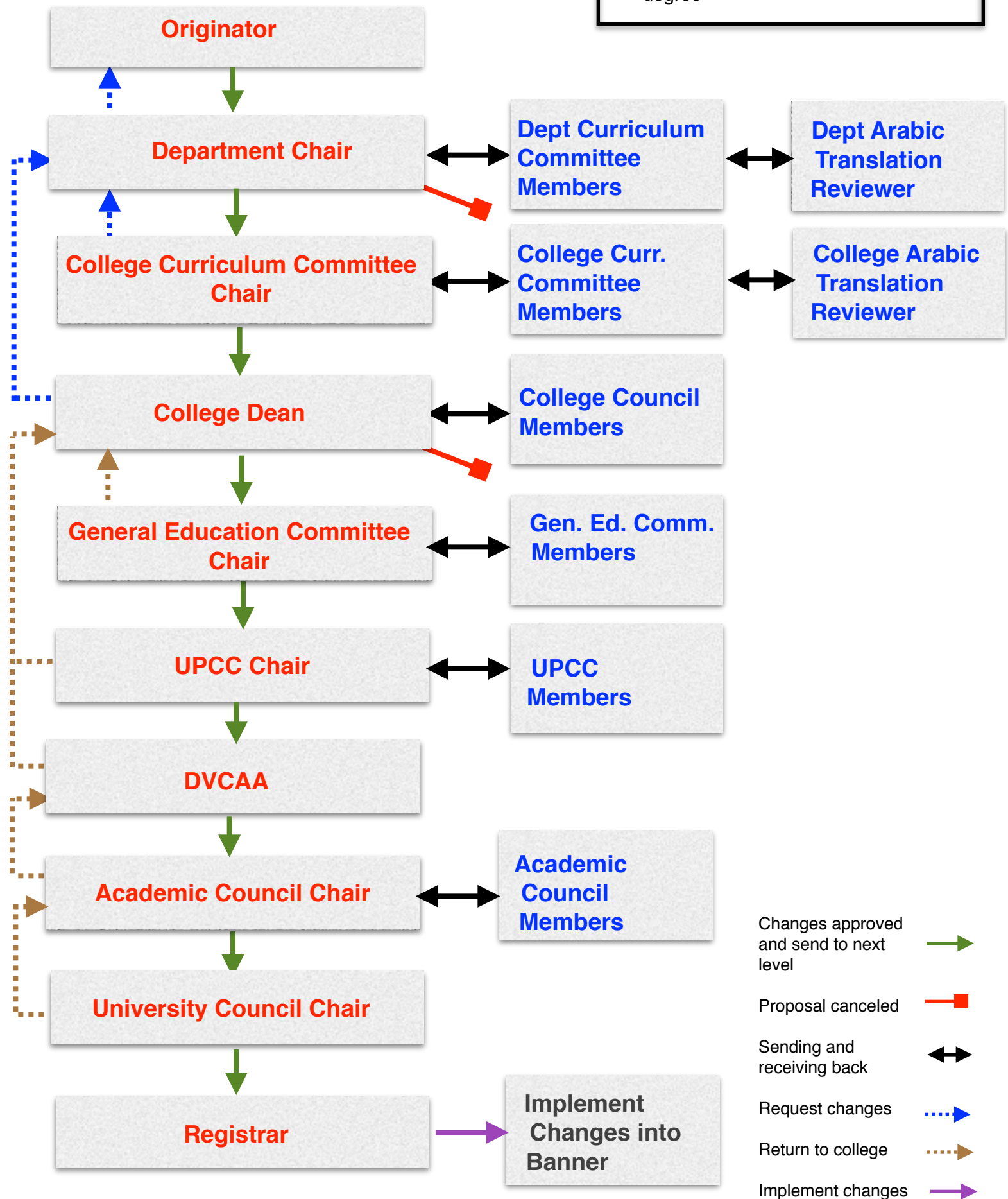


Undergraduate Program Change Process

Proposal Type

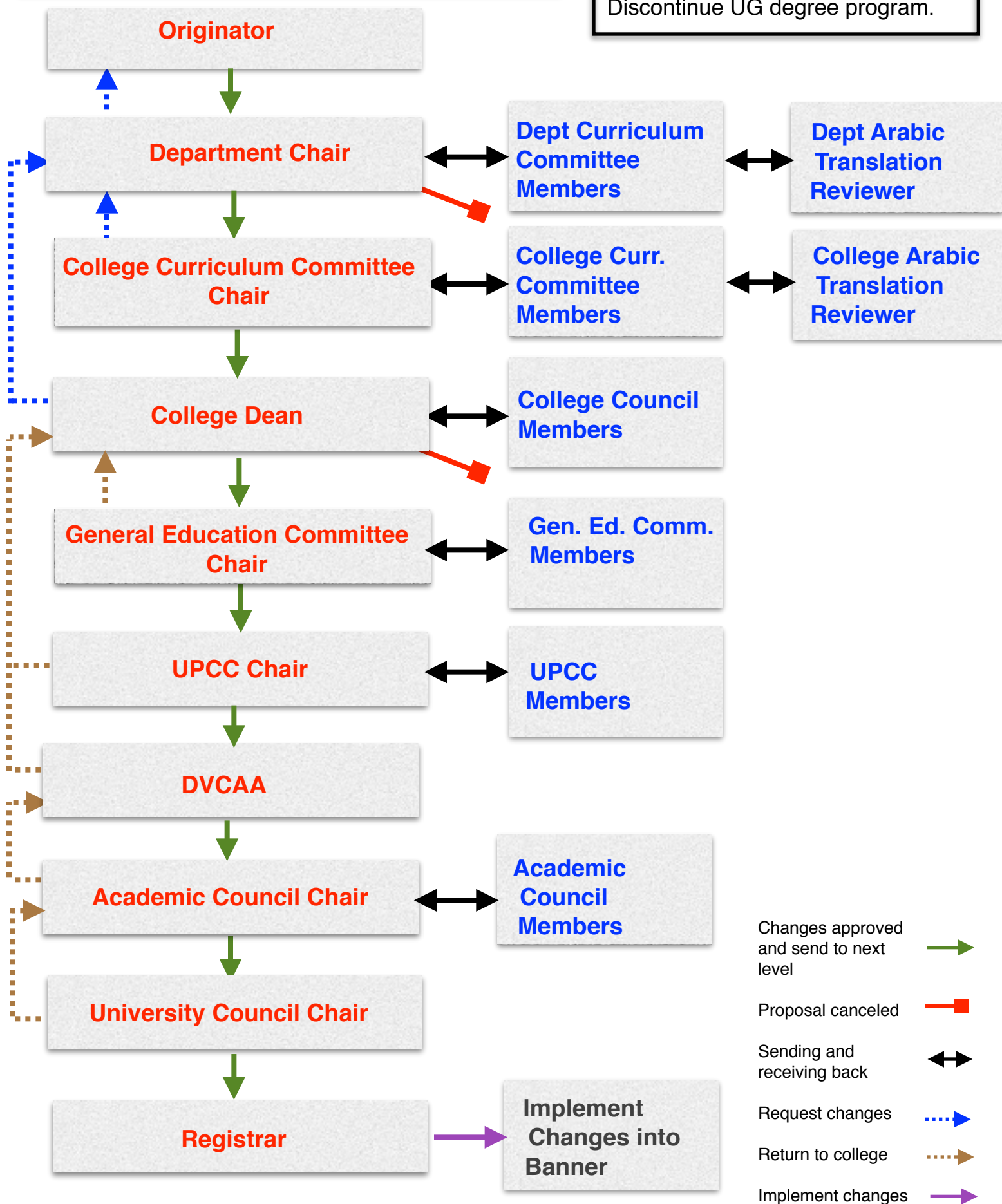
UC Level UG Program Changes

1. Establish (eliminate) new (existing) track.
2. Change the title of an academic degree



Proposal Type **Eliminate UG Program**

Discontinue UG degree program.



New UG Program Process

Proposal Type

New UG Program

Establish a degree program.

Originator

Department Chair

**Dept Curriculum
Committee
Members**

**Dept Arabic
Translation
Reviewer**

**College Curriculum Committee
Chair**

**College Curr.
Committee
Members**

**College Arabic
Translation
Reviewer**

College Dean

**College Council
Members**

**General Education Committee
Chair**

**Gen. Ed. Comm.
Members**

UPCC Chair

**UPCC
Members**

DVCAA

Academic Council Chair

**Academic
Council
Members**

University Council Chair

Registrar

**Implement
Changes into
Banner**

Changes approved
and send to next
level

Proposal canceled

Sending and
receiving back

Request changes

Return to college

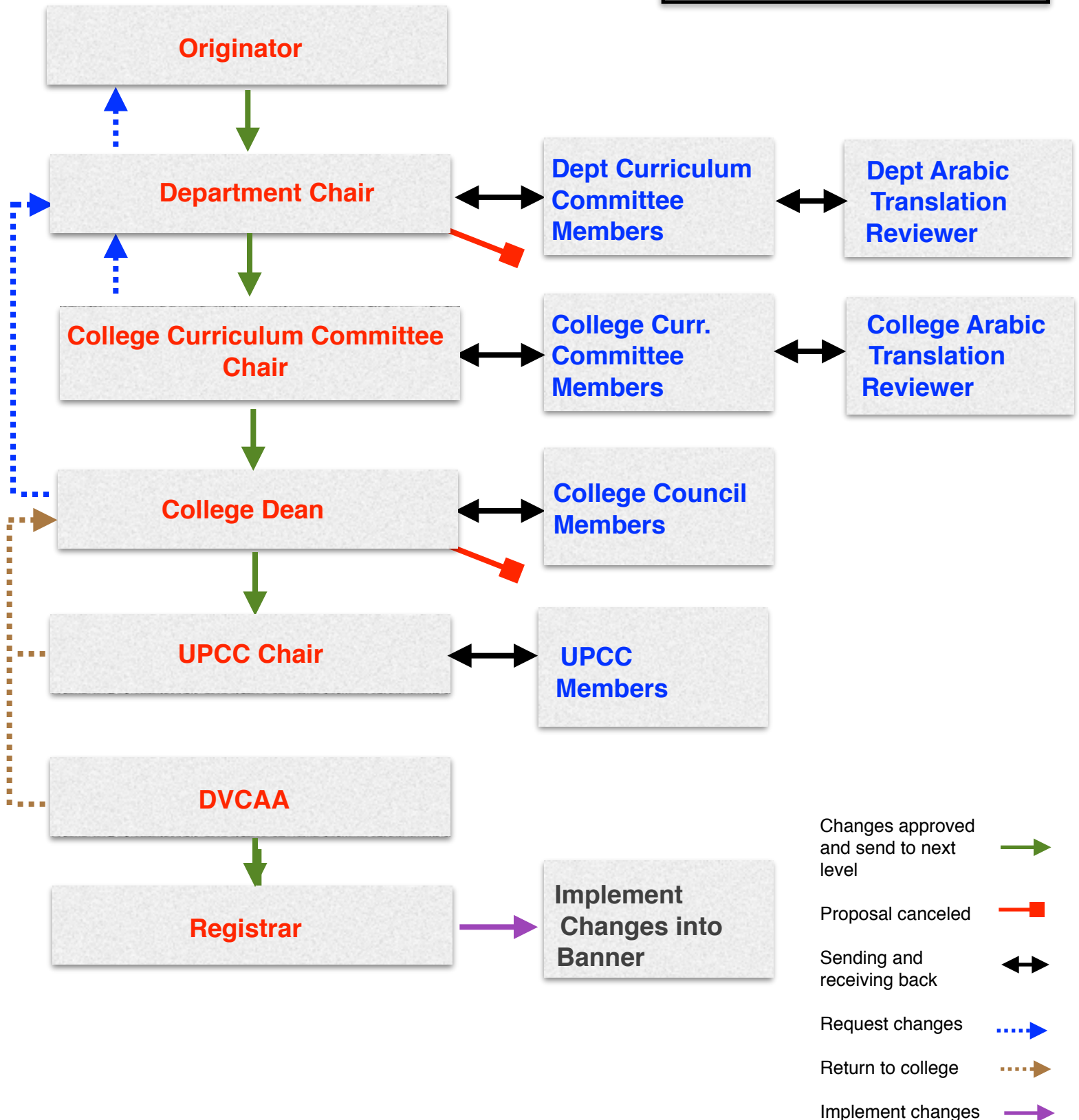
Implement changes



Minor Program Change Process

Proposal Type **Modify Minor**

1. Moving course(s) between compulsory and elective status without changing the distribution of credit hours.
2. Add or eliminate a group of elective courses (basket, option, minor) without changing the relative distribution of the programs credit hours.

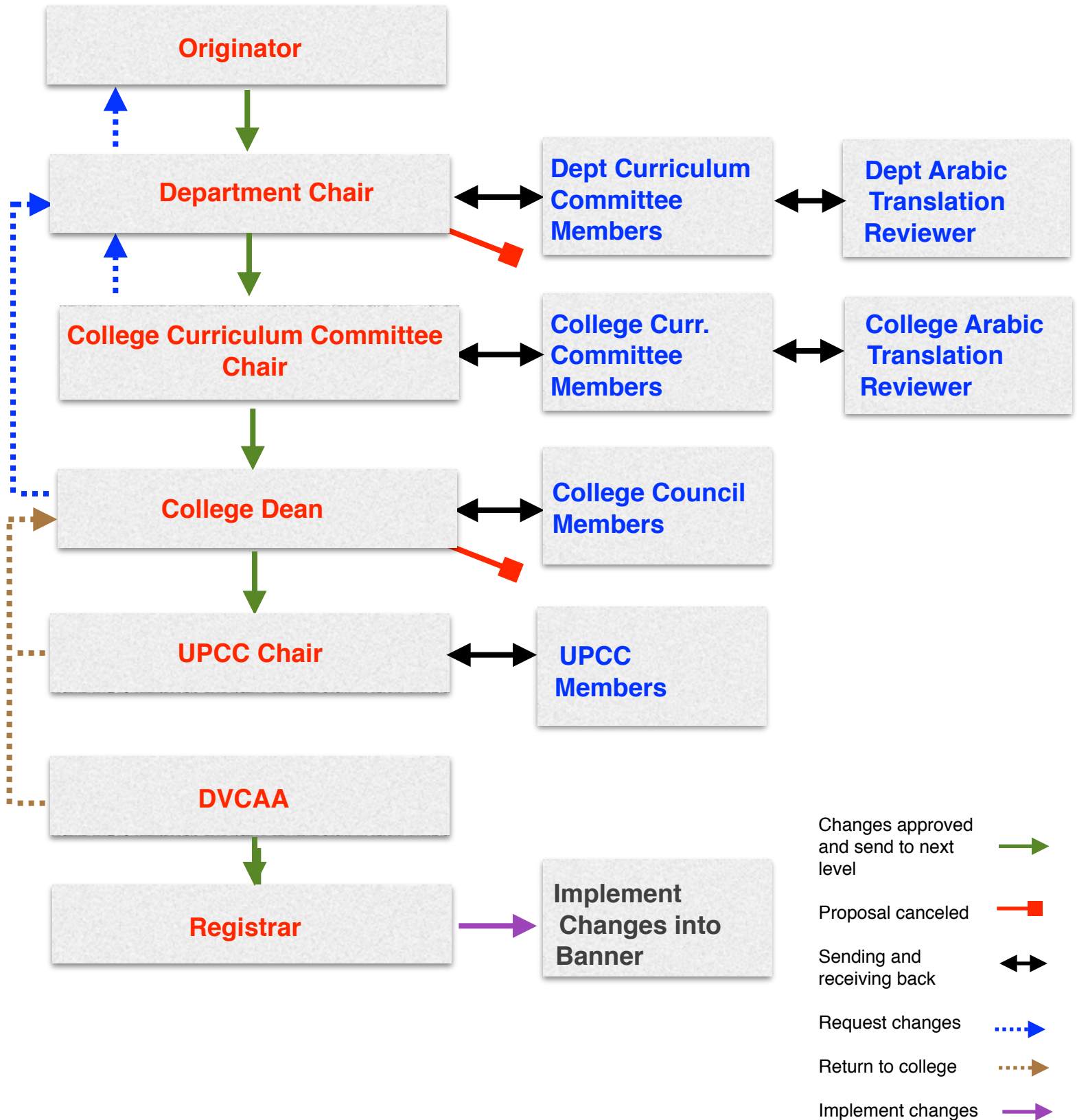


Eliminate Minor Program Process

Proposal Type

Eliminate a Minor Program

Discontinue a Minor Program



New Minor Program Process

