

 جامعة الإمارات العربية المتحدة United Arab Emirates University UAEU	Undergraduate Programs Policies Manual		Policy Number	UP-06
			Effective Date	02-Feb-2014
	Subject		Most Recent Review Date	01-Dec-2013
	Periodic Program Review		Due Date for Next Review	01-Sep-2016
	Responsible Office: DVC for Academic Affairs		Page of this Policy	1 of 1

6. Periodic Program Review

Overview

Describes the requirements for cyclical review of all academic programs offered at UAEU.

Scope

Applies to undergraduate and graduate programs at UAEU and their host Departments and Colleges.

Objective

Promotes institutional accountability and effectiveness in securing academic programs that:

1. are student centered;
2. meet national needs;
3. meet international standards for the qualification and the discipline;
4. have the curricula, pedagogy and resources required for students to succeed;
5. are regularly evaluated and adapted; and,
6. give enduring academic credential to the graduate.

Policy

1. All academic programs are reviewed once every 4-6 years; where possible, similar programs in a Department should be reviewed together.
2. Program reviews include a comprehensive check on the academic programs' conformance to the requirements of the UAE Qualifications Framework and the extent they follow the descriptive criteria associated with the appropriate level of Framework.
3. Periodic Program Review is faculty-led, evidence-based, student-focused and based on peer-review. It generates a plan of action to develop the academic program, which is linked to the College and UAEU planning and budgeting processes. Progress against the action plan is monitored periodically at College and UAEU levels.
4. Students are included at each stage of the Periodic Program Review process, including production of the self-study, site visits, and action planning. Each academic Department determines how best to fulfil this policy requirement.
5. The budget for the Periodic Program Review is held and administered by the Deputy Vice Chancellor for Academic Affairs. The procedures for the Periodic Program Review apply to both undergraduate and graduate programs and are maintained and administered by the Deputy Vice Chancellor for Academic Affairs in coordination with the Deputy Vice Chancellor for Research and Graduate Studies.
6. The retention and graduation rates of students in a program are considered as key performance measures of its success and shall be included, among others, in any program review, and in any proposal to modify or cease offering a program.