Withdrawal from University
(Student view)
The purpose of this procedure

- Implement the policy for withdrawal from University.

- A student can request Withdrawal from University, upload Sponsor approval documents, and check status of request through eServices.

This document contains:

- How a student can request Withdrawal from University through eServices.

وهي تحتوي هذه الورقه على:

- خطوات تقديم طلب الانسحاب من الجامعة عن طريق البوابة الإلكترونية
- How to request withdrawal from university through eServices.

Log in to: https://sharepoint.uaeu.ac.ae/en/Pages/default.aspx

1. Click on eServices icon

2. Click on Student and Financial Aid link
3. Click on Withdrawal from University link

4. (Select Reason) from the drop list or select (Others) and enter the reason in Describe Reason box.

5. If you have a sponsor upload sponsor letter approval.

6. Submit your request.
To check request status follow above steps until step (3).

Note: You can cancel your request by clicking on Cancel button.

Note: The final approval will be issued to you by email.

Note: you need the clearance from these Departments to get the final approval.

Note: You can track the clearance status in the departments.

Done = تم الاجراء
Pending = معلقة