### **UAEU**

# **Enrollment Deanship Student Accounts Office**



Guide for Paying Fees for the following Master Program for spring 2019: Business Administration / Professional Accounting / Engineering Management / Governance and Public Policy Programs.

The Student Accounts Office (SAO), is responsible for the billing of all student fees and charges, and is located on the First floor of Crescent Building, Wing D4, Room 1050, Al Ain. Our working hours for student enquiries are 8am – 3pm, Sunday through Thursday..

#### **SAO Contact information:**

o Phone: 03 7134265

o Email address: Student\_Accounts@uaeu.ac.ae

#### **Payment method:**

You can pay for the tuition via the e-payment (online Payment), please log on to this page to pay: <a href="https://ssb.uaeu.ac.ae/prod/bwykstpy.p\_display\_opt">https://ssb.uaeu.ac.ae/prod/bwykstpy.p\_display\_opt</a>

Deadline for Settlement of Tuition & Fees for spring 2019	
1st Payment Deadline (50% of total tuition fees )	13 – 24 January 2019
2nd Payment Deadline (Remaining 50% of total tuition fees)	27 January – 10 March 2019

<sup>\*\*</sup> This Deadline dates is only for students who not want to apply for the Installment Plan.

## **Important Note**

To arrange a tuition payment installment plan, you have to apply on UAEU website through **20 January** – **07 February 2019,** and you have to apply the installment plan for each semester. Apply on this page: <a href="https://ssb.uaeu.ac.ae/prod/twbkwbis.P\_GenMenu?name=bmenu.P\_StuMainMnu">https://ssb.uaeu.ac.ae/prod/twbkwbis.P\_GenMenu?name=bmenu.P\_StuMainMnu</a>.

(SPONSORED STUDENTS) Students whose tuition charges are paid or guaranteed by a sponsor must submit a valid official letter of financial agreement from the sponsor no later than **07 February 2019**.

<sup>\*\*\*</sup> Non-Payment of total tuition fees on or before **10 March 2019** will result in hold on registration and records, and you will not receive course grades until you pay your fees, unfortunately it may also mean forfeiture of grades and credits earned during the semester.

<sup>\*\*\*\*</sup> Student have a chance until 28 March 2019 to pay the total amount or you will not be able to register for courses in the next semester until payment is made.