

Center for Career Placement & Alumni
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

Job Reference No.: JV1009

Company Name: Abu Dhabi Education Council

Company Type: Government



مجلس أبوظبي للتعليم
Abu Dhabi Education Council
التعليم أولاً Education First

Job Position/Title:	Customer Services Representative	Academic Major:	Management Information System (MIS)
Salary Range:	AED 31,800	Years of Experience:	Fresh Graduate
Job Location:	Abu Dhabi	Job Type:	Full-time
Nationality:	Only UAE Nationals	Gender:	Male
Job Description:	Customer Service Representative: To manage and conduct all activities related to private schools for managing client requests, complaints and queries, manage student records update on the system and manage school staff application and accreditation documents		
Minimum Qualifications:	<u>GPA= 2.5</u> and above, <u>IELTS= 5</u> and above		
No. of Positions Required:	1		
Job Close Date:	Nov 11, 2016		

هام: المعلومات الواردة في هذا النموذج هي فقط لطلبة وخريجي جامعة الإمارات العربية المتحدة ولا يحق نشرها أو تداولها خارج نطاق الجامعة
IMPORTANT: The information presented in this document is for UAEU students and graduates only and cannot be shared outside UAE University

To Apply, UAEU Graduates/Alumni should send their CVs to:

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JOB NAVIGATOR

Locating Your Career Path

