

Center for Career Planning & Placement (CCPP)
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

IMPORTANT: The information presented in this document can be shared only internally at UAE University!

Job Reference No.: JV210

Company Name: Serco - DANS

Company Type: Private & Government – Joint Venture



Job Position/Title:	Operational Analyst - Trainee	Academic Major:	MIS – Accounting – Statistics- Mathematical Sciences – Physics
Salary Range:	Competitive Salary	Years of Experience:	Fresh Graduate
Job Location:	Dubai	Job Type:	Full-time
Nationality:	Only UAE Nationals	Gender:	Both
Job Description:	Duties and Responsibilities: - Collection of operational data, including the collation of information in support of the regular operational summary reports. - Support the analysis of operational data to determine operational performance (this covers a wide range of operational data parameters that enable operational performance to be assessed for various types of delay, traffic throughput, productivity and efficiency) - Work collaboratively with the Dubai Airports Operational Research team for capacity declaration and other projects as directed - Completes assigned tasks within agreed timescales - Contributes to the planning and reporting of technical tasks - Develops and maintains operational analysis technical expertise - Ensure compliance with the DANS (Dubai Air Navigation Services) SQMS. - Demonstrate the DANS values ensuring excellence in service Skills: - A mature, proactive and responsible approach to work with initiative and problem solving capability. - Understanding of ATC operations - Developing analytical skills that can be applied to routine analysis - A general understanding of the use of statistical software packages - Good presentation skills - Good communication skills, both written and oral - Fluency in written and spoken English is essential - Computer literate – proficient in the use of MS Windows/Office and have excellent organisational skills		
Minimum Qualifications:	- Bachelor Degree in Information Technology. - Computer skills, English language.		
No. of Positions Required:	1		
Job Close Date:	Open Until Filled		



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To Apply, UAEU Graduates/Alumni should send their CVs to:

hassan.tarraf@serco.ae

And

JN@uaeu.ac.ae

***Please mention "Job Reference No.: JV210" in your email title in case we lost your information during filing.
Only doc/PDF/Zip files are acceptable***

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