

Center for Career Planning & Placement (CCPP)
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

IMPORTANT: The information presented in this document can be shared only internally at UAE University!

Job Reference No.: JV239

Company Name: Abu Dhabi Ship Building

Company Type: Semi – Government



Job Position/Title:	Manager- Finance & Internal Control	Academic Major:	Finance or Accounting
Salary Range:	Not Specified	Years of Experience:	7 years of experience in financial reporting and planning, treasury, general accounting or equivalent with at least 3 years in a progressively increasing managerial role in a large construction/ operations facility.
Job Location:	Mussafah, Abu Dhabi	Job Type:	Full-time
Nationality:	UAE National	Gender:	Both
Job Description:	• Ensure alignment of financial strategy with business strategy. • Facilitate the effective implementation of financial management strategy in line with global best practices and approved financial strategy, ensuring alignment of all ADSB operations. • Lead on the budgeting and forecasting processes. • Support the Board review and approval process of the budgets and forecasts. • Manage the preparation and consolidation of the budgets and business plans into a master document and submit for internal review and approval. • Lead and manage the evaluation of business requirements and ensure the preparation of organisational budget in-line with business plans. • Monitor expenditure control and advise all internal departments on the same to facilitate ADSB's operations. • Manage and oversee the preparation of the detailed annual budgets and financial plans for ADSB in accordance with business plans. • Review annual plans and budgets produced by departments. • Coordinate with all departments to create awareness of financial plans and business performance across all levels.		

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- Ensure accurate and timely monitoring of ADSB's financial performance versus the budget/forecast.
- Develop and seek approval for an effective cash flow management system and ensure effective cash flow management by monitoring and controlling daily cash and investment positions.
- Develop forecasts of cash flows and provide inputs to the preparation of the cash flow management plan.
- Lead and manage effective cash flow analysis and projections for financial restructuring, financial strategies and feasibility studies for all operations of ADSB as directed by the CFO.
- Ensure the accuracy of data and adherence of the accounting system to the International Accounting Standards.
- Lead the effective execution of month-end and year-end closing activities as per policies and procedures, maintain, and reconcile general ledger accounts.
- Foster an effective working relationship with auditors both internal and external.
- Exercise signatory power for cheques and approving authority for receipt, disbursement, banking, protection and custody of funds, securities and financial instruments ensuring compliance to all defined policies and procedures.
- Lead the development of financial reports in line with international, governmental, financial and commercial standards.
- Lead the analysis, interpretation and communication of financial information, and monitor the preparation of management reports.
- Assist in the development and implementation of ADSB's internal financial controls in compliance with the Delegation of Authority and external regulatory requirements (ADX, SCA).
- Manage the effective achievement of objectives through setting individual objectives, managing performance, developing all staff and providing formal and informal feedback.
- Lead the development and implementation of financial skill development programs in the Financial & Internal Control section for ADSB's UAE national employees in liaison with the HR department to facilitate the establishment of competent local talent and support the achievement of Emiratisation targets.
- Recommend improvements to finance policy and manage the implementation of procedures and controls.

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	- Develop and maintain effective business relationships with all relevant external/internal entities (such as government regulatory authorities, banks, suppliers, customers consultants, internal departments, etc.) and all sections with the highest standards of business ethics, Skills - Knowledge of International Financial Reporting Standards (IFRS). - Knowledge of statutory and internal financial management standards. - Strong business acumen. - Commercially oriented. - People management skills. - Knowledge of financial control theory and philosophy. - Understanding of cash management theory and techniques. - Financial analytical skills. - Project management. - Problem solving skills. - Customer service orientation. - Communication and presentation skills. - Interpersonal skills. - Planning and organising skills.
Minimum Qualifications:	- Bachelor's Degree in Finance or Accounting, - MBA or equivalent post-graduate qualification from an internationally recognised business school - Professional qualification from a globally recognized Accounting Body e.g. ACA / ACCA / CIMA / CPA/CMA
No. of Positions Required:	1
Job Close Date:	Open Until Filled

To Apply, UAEU Graduates/Alumni should send their CVs to:

recruit@adsb.ae

&

JN@uaeu.ac.ae

Please mention "UAE University: Full Name" & "Job Reference No.: JV239" in your email Subject in case we lost your information during filing. Only doc/PDF/Zip files are acceptable.

