

Center for Career Planning & Placement (CCPP)

Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

IMPORTANT: The information presented in this document can be shared only internally at UAE University!

Job Reference No.: JV298

Company Name: Petrofac Emirates

Company Type: Semi-Government



Job Position/Title:	Accountant	Academic Major:	Accounting and Finance
Salary Range:	Around 30,000 AED	Years of Experience:	Fresh Graduate
Job Location:	Abu Dhabi	Job Type:	Full-time
Nationality:	UAE Nationals	Gender:	Female
Job Description:	Under direction of the Finance Manager, performs professional accounting work, including auditing, analyzing and verifying fiscal records and reports, preparing financial and statistical reports, providing information to staff regarding accounting practices and procedures, and reconciling general ledger accounts; assists in preparing the organization's annual and mid-year budgets; prepares year-end audit reports and schedules; trains and provides technical advice to lower-level accounting personnel, and performs related work as required		
Minimum Qualifications:	- Bachelor Degree. - Computer skills, English language - IELTS Preferred- Band 5.5		
No. of Positions Required:	1		
Job Close Date:	30-March, 2013		

To Apply, UAEU Graduates/Alumni should send their CVs to:

Careers.auh@petrofacemirates.ae

And

JN@uaeu.ac.ae

Please mention "UAE University: Full Name" & "Job Reference No.: JV298" in your email Subject in case we lost your information during filing. Only doc/PDF/Zip files are acceptable.

