

Center for Career Planning & Placement (CCPP)

Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

IMPORTANT: The information presented in this document can be shared only internally at UAE University!

Job Reference No.: JV324

Company Name: **AL Foah**

Company Type: Semi-Government



Job Position/Title:	Mechanical Engineer	Academic Major:	Mechanical Engineering
Salary Range:	15,000-25,000 AED	Years of Experience:	Fresh Graduate to 2 years of experience
Job Location:	Al Ain/Al Marfaa	Job Type:	Part time
Nationality:	Only UAE Nationals	Gender:	Male
Job Description:	ROLE PURPOSE: Participate in managing the effective development, implementation and management of maintenance management mechanisms in all Al Foah facilities, in accord with the maintenance strategy/HSE standards in order to ensure reliability, integrity, uninterrupted operations and sustenance of high productivity standards. KEY ACCOUNTABILITIES: <u>SUPERVISION OF SUBORDINATES</u> - Organise and supervise the activities and work of subordinates to ensure that all work within a specific area of the maintenance section is carried out in an efficient manner which is consistent with operating procedures and policy. <u>PREVENTIVE MAINTENANCE SCHEDULES</u> - Participate in preparing preventive maintenance and annual maintenance schedules in order to avoid any equipment downturn or problem that may occur in order to improve the reliability and performance of equipment. <u>POLICIES, SYSTEMS, PROCESSES & PROCEDURES</u> - Implement setting policies, procedures and standards to ensure smooth and safe operations by organising operational activity to achieve maximum utilization of manpower and equipment in an efficient and cost effective manner. <u>QUALITY, HEALTH, SAFETY, & ENVIRONMENT</u> - Ensure compliance to all relevant quality, health, safety and environmental management procedures and controls across the plants to guarantee employee safety, legislative compliance, delivery of high quality products/service and a responsible environmental attitude. <u>EQUIPMENT EMERGENCY MAINTENANCE</u> Supervise equipment operating and provide timely response to all relevant emergencies/ breakdowns to ensure service availability/minimise production downtime. - Approve maintenance inspection and work over completion reports whilst provide assistance and guidance as and when required to ensure that the operational standards are in accordance with Company set standards. <u>INVENTORY MANAGEMENT</u>		

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	- Coordinate with Maintenance manger in identifying material/equipment required for the maintenance & management activities and ensure effective inventory management of all maintenance requirements in order to avoid any shortage in obtaining replacement item - Facilitate accurate procurement of stocks by participating in the technical evaluations of the merchandise. <u>HARVEST SEASON</u> - Ensure effective planning of maintenance works before harvest season for used equipments/materials such as forklift, escalator and refrigeration to ensure timely availability of resources. - Supervise the provision of any maintenance assistant during the season to ensure service availability that maintain season flow. <u>ERP SYSTEM</u> - As key-users, use ERP system to order/receive any equipment needed in maintenance such as requesting spare parts form procurement and store and confirm receiving of required item in order to operate within Al Foah setting procedures and recognize the actual consumption of the maintenance section through produced report from ERP. <u>INSTALLATION AND MODIFICATION</u> - Follow up setting a new machine as well as modification in the plant to ensure the installation and modification is done as per required. - Train the subordinate in using a new installed machine to make sure efficient utilization of resource. <u>CONTINUOUS IMPROVEMENT</u> - Stimulate subordinates and contribute to the identification of opportunities for continuous improvement of the plants' operations, systems, processes and practices taking into account 'international best practice', improvement of business processes, cost reduction and productivity improvement. - Participate in managing and promote cost saving initiatives across the functions in order to support optimum utilisation of resources. <u>MIS AND REPORTS</u> - Prepare departmental MIS statements and reports of the maintenance function timely and accurately to meet Al Foah and department requirements, policies and standards.
Minimum Qualifications:	- Bachelor Degree. - Language proficient in Arabic and English (written and spoken). - Understanding of preventative/predictive maintenance theory. - Expert knowledge of all relevant plant processes and equipments. - Ability to analyse the cost and benefits of different maintenance approaches. - Time Management, Multi-tasking skills, Problem solving skills - Proven skills in operations and financial management - Self correspondences, presentation and report management skills. - Demonstrated ability to multi-task and work in a fast-paced office setting. - Communications skills across cultural and company boundaries. - Able to understand, speak, read and write English fluently. - Strong people management skills. - Computer literate – with experience in MS Windows and MS Office.
No. of Positions Required:	2

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Job Close Date:	June
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To Apply, UAEU Graduates/Alumni should send their CVs to:

malnauimi@alfoah.ae

And

JN@uae.ac.ae

Please mention "UAE University: Full Name" & "Job Reference No.: JV324" in your email Subject in case we lost your information during filing. Only doc/PDF/Zip files are acceptable.

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