

Center for Career Planning & Placement (CCPP)
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

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Job Reference No.: JV329

Company Name: Abu Dhabi Farmers' Services Centre

Company Type: Government



Job Position/Title:	Sr. HSE Engineer	Academic Major:	Civil & Environmental Engineering
Salary Range:	40,000 AED	Years of Experience:	Minimum 5 - 7years previous relevant experience.
Job Location:	Abu Dhabi	Job Type:	Full Time
Nationality:	UAE Nationals	Gender:	Both
Job Description:	Functional and Technical. - Conduct GAP analysis and identify weaknesses/Areas for improvement in current and proposed management systems/practices and determine the roadmap to build an Integrated Management System (IMS) complying with all the applicable legal and other requirements applicable to ADFSC. - Assist in establishing, documenting, implementing, maintaining and continually improving the Integrated Management System (IMS). - Support the IMS unit head to achieve the IMS implementation plan by periodic monitoring and updating the status of IMS initiatives and KPIs and associated corrective/preventive actions. - Conduct planned / unplanned internal IMS audits (1st party, 2nd party), inspections /campaigns for all FSC facilities, sites and subcontractors where required - Manage 3rd party audits (certification, Surveillance) with the IMS team to ensure the full compliance to the standard requirements and report compliance and progress regularly on the effectiveness of implementation to the IMS unit head. - Monitor and control of non-conformances, customer complaints (inter / intra), incident and accident investigations and its subsequent corrective and preventive actions to continually improve the system performance. - Develop, deliver, maintain and continually improve customized training materials to suit the in-house training requirements such as IMS awareness, IMS internal auditor course and all other IMS-related topics. - Provide management and employees with guidance on QHSE		

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management, corrective action plans, and how to improve IMS effectiveness and other associated topics as and when required.

- Report all Injuries and Incidents, Near Misses and other identified parameters for monitoring and measurement and maintaining a record of all such occurrences.
- Apply sound, systematic problem-solving methodologies in identifying, prioritizing, communicating, and resolving QHSE issues utilizing the CAPA process as well as other applicable processes.
- Report to the IMS unit head on the current and future requirements, updates and implementation effectiveness of the IMS, including the results of QHSE inspections, audits, achievement of KPIs and Initiatives and the status of corrective and preventive actions at all facilities.
- Coordinate, involve and guide all concerned at sites and facilities about the risk assessment and its review related activities as and when required
- Assist and advice facility supervisors in the implementation of QHSE management system standards at the workplace and promote awareness and consciousness required for QHSE aspects at the workplace
- Coordinate and supervise sub-contractor or outsourced job performers compliance towards QHSE requirements of ADFSC
- Must represent the organisation inside and outside in professional manner and maintain confidentiality of the organization.

Miscellaneous

- Attend assigned meetings, committee meetings and conferences, as required.
- Keep abreast of professional developments, new techniques and current issues through continued education and professional growth.
- Maintain a good relationship with all stakeholders.

Perform any other related activity, especially those assigned to the Unit.

Experience and skills required

- Minimum 5 - 7years previous relevant experience.
- Extensive knowledge of ISO 9001, ISO 14001, OHSAS 18001 and all other quality management topics.
- Strong analytical skill and able to make links among several parts of issues or situations.
- Must be able to tackle and analyse issues or situations in a logical and systematic manner.

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	• Ability to interpret information, situations or issues at hand and distinguish the important from unimportant aspects of the issue. • Detail oriented and able to analyse information from disparate sources. ▪ Strong presentation, communication and writing skills in Arabic and English. ▪ Excellent training skills. ▪ Able to provide detailed audit reports, with relevant required preventive and corrective measures. ▪ Must possess excellent written and communication skills, with preference to Arabic speaking ▪ Excellent PC and M/S Office skills. ▪ Be an effective team player who is able to work both in a team environment as well as independently. Intellectually curious – eager to learn and acquire new skills.
Minimum Qualifications:	▪ Relevant Bachelor degree ▪ Professional Qualifications in ISO/OHSAS Standards and Quality Management topics.
No. of Positions Required:	1

To Apply, UAEU Graduates/Alumni should send their CVs to:

khadim.m@adfsc.ae

&

JN@uae.ac.ae

Please mention "UAE University: Full Name" & "Job Reference No.: JV329" in your email Subject in case we lost your information during filing. Only doc/PDF/Zip files are acceptable

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