

Center for Career Planning & Placement (CCPP)
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

Job Reference No.: JV400

Company Name: Khalifa Fund for Enterprise Development

Company Type: Government



Job Position/Title:	Electronic Platform Admin	Academic Major:	Marketing, Electronic Commerce
Salary Range:	27,000 AED – 37,000 AED	Years of Experience:	2 – 5 years
Job Location:	Abu Dhabi	Job Type:	Full time
Nationality:	UAE National	Gender:	Both
Job Description:	• Basic knowledge on using CMS • Common understanding of website content development • Coordinate with different parties to reach goals • Contact different customers to follow up on posted products • Basic Online Marketing knowledge / Social media • Gives progress reports		
Minimum Qualifications:	Fluent in English and Arabic.		
No. of Positions Required:	1		
Job Close Date:	Open until filled		

To Apply, UAEU Graduates/Alumni should send their CVs to:

ali.aljasmi@khalifafund.ae

