

Center for Career Placement & Alumni
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

IMPORTANT: The information presented in this document can be shared only internally at UAE University!

Job Reference No.: JV429

Company Name: Khadamat Facilities Management



Company Type: Private

Job Position/Title:	MEP Engineer	Academic Major:	Electrical - Mechanical
Salary Range:	10,500 – 14,500 AED	Years of Experience:	Fresh Graduate
Job Location:	Al Ain	Job Type:	Full-time
Nationality:	Only UAE Nationals	Gender:	Male
Job Description:	To provide a professional service to ensure that all project and small works are in line with the required standards. Provide MEP technical support to Estates department. Key Job Responsibilities - Running refurbishment projects and small works on behalf of the Estates department. - Write the projects scope of works and develop specifications. - Monitor the projects QA/QC and conduct the required checks. - Projects planning and cost estimation preparation. - Provide the required MEP support for the department engineers and technicians. - Manage and control the small works sub contractors on the Campus. - Ensure all project works are executed within the agreed standards and timelines. - Liaise with UAEU end users and infrastructure contractors for inspections. - Actively participate with the Engineers 'On Call' rota system. - Assist in managing the 'Permit to Work', safe system of work. - Supervise, monitoring and controlling the ongoing projects and coordinate with various contractors for the work. - Prepare periodic Progress Reports as required by the line manager. - Provide design and technical reviews and reports - Prepare the method statements and risk assessments as required - Adhere the safety standards on site and report any incidents. - Review project documents as required (drawings, material and technical submittals) ensuring they comply with the original design intent.		

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Minimum Qualifications:	• Bachelor's Degree • The Site Coordination Engineer will have sound subject knowledge of the MEP systems. • An understanding of project management principles and broad background in all aspects of operational Health & Safety practices. • should have well developed language and communication skills. • Extensive knowledge of the maintenance and operation of MEP, more on electrical & building services systems on a multiple building site. • Familiar with design & engineering standards. • Ability to read and understand MEP drawings, maintenance manuals and manufactures manuals. • Ability to manage sub-contractors. • Excellent communication skills • Customer focussed
No. of Positions Required:	One
Job Close Date:	Open Until 10 th November 2013

To Apply, UAEU Graduates/Alumni should send their CVs to:

jobs@khadamat.ae, JN@uaeu.ac.ae

Please mention **"Job Reference No.: HSMEPE3110"** in your email title. Only doc/PDF/Zip files are acceptable.

