

Center for Career Placement & Alumni
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

Job Reference No.: JV473

Company Name: Abu Dhabi Education Council

Company Type: Government



مجلس أبوظبي للتعليم
Abu Dhabi Education Council
Education First التعليم أولاً

Job Position/Title:	Facilities Management Specialist	Academic Major:	Architectural - Civil & Environmental
Salary Range:	31,000 AED	Years of Experience:	Fresh Graduate
Job Location:	Al Ain	Job Type:	Full-time
Nationality:	UAE Nationals	Gender:	Both
Job Description:	- Assist in planning and managing the ongoing process of selecting service providers, in particular the selection of cleaning, security and maintenance companies to support educational facilities in meeting their operational requirements, paying attention to their ability to comply with health and safety standards; - Assist in researching and building relationships with external service providers, and draft cost benefit analysis of different providers, assessing their services against specific educational facility needs; - Assist in designing and evaluating the health and safety requirements of educational facilities and ensure that all health and safety regulations are met through the provision of facilities services; - Work with educational facilities in developing and maintaining programs for scheduling maintenance of facilities equipment, encompassing buildings, property grounds, security and most importantly health and safety standards.		
Minimum Qualifications:	Bachelor		
No. of Positions Required:	1		
Job Close Date:	27/03/2014		

To Apply, UAEU Graduates/Alumni should send their CVs to:

Khadim.almansoori@adec.ac.ae

JOB NAVIGATOR

Locating Your Career Path

