

Center for Career Placement & Alumni
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

IMPORTANT: The information presented in this document can be shared only internally at UAE University!

Job Reference No.: JV684

Company Name: Dubai World Central (DWC)

Company Type: Government



DWC

DUBAI WORLD CENTRAL
دبي ورلد سنترال

Job Position/Title:	Graduate Trainee – Logistics Operations	Academic Major:	Supply Chain Management & Logistics
Salary Range:	17,000 AED	Years of Experience:	Fresh Graduate
Job Location:	Dubai	Job Type:	Full Time
Nationality:	Only UAE Nationals	Gender:	Both
Job Description:	• Logistics operations: Provide support in ensuring the operational activities of the free zone area i.e. logistics district such as gates and roads management, security compliance in freight forwarding area, etc. are efficiently conducted and support the customers in facilitating the achievement of their strategic goals • Issue resolution: Support in identifying potential and actual problem areas and assist in resolving operational difficulties in serving logistics district customers and assist in risk assessment in order to ensure the provision of an effective service • Service agreement: Execute actions to ensure that service agreements related to logistics operations (e.g. with Dubai Customs, Dubai Municipality, etc.) are in place with the appropriate parties and in line with regulatory requirements and business needs • Relationship management: Keep and maintain relationships with key external stakeholders such as Dubai Police, Customs, Ministry of Foreign Affairs, Dubai Municipality, Ports, etc. on a day-to-day basis in order to ensure that these relationships serve the best interests of DWC and the logistics business unit, and to enable smooth operations within the logistics free zone areas • Customer awareness: Familiarize the customer through awareness program on established processes and procedures, rules and regulations for those customers operating within the logistics district, in coordination with internal and external resources. • Report Generation: Submit various reports on logistic operations which include the issue and risk identified, service agreement compliances with the government norms, etc. • Policies and procedures: Follow all relevant departmental policies, processes, standard operating procedures and instructions so that work is carried out in a controlled and consistent manner. • QHSE: Ensure all relevant quality, health, safety and environmental procedures, instructions and controls are adhered to so that the safety of employees, quality of products/services and environmental compliance can be guaranteed • Ad-hoc Requests: Perform additional duties commensurate with the		

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	current role, as and when requested by the direct manager
Minimum Qualifications:	Bachelor Degree
No. of Positions Required:	1
Job Close Date:	30/10/2014

To Apply, UAEU Graduates/Alumni should send their CVs to:

Jaber.Alteneiji@dwc.ae

&

Najat.Nasser@dwc.ae

JOB NAVIGATOR

Locating Your Career Path



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