

Center for Career Placement & Alumni
Graduate Placement Services (GPS)

JOB VACANCY FORM®



Job Reference No.: JV842

Company Name: Khadamat Facilities Management L.L.C.

Company Type: Private

Job Position/Title:	Building Services Engineer	Academic Major:	Electrical or Mechanical
Salary Range:	35,000 – 40,000	Years of Experience:	3
Job Location:	Al Ain	Job Type:	Full-time
Nationality:	UAE Nationals	Gender:	Both
Job Description:	<u>Key Job Responsibilities</u> • Manage the operation and maintenance of the specialist MEP systems as access control, BMS, fire alarm, CCTV, master clock, UPS, lifts, FM200. • Ensure that system characteristics are adequately monitored to develop understanding of predicted behaviour. • Provide leadership and management for specialist system technicians • Have thorough knowledge of sub-contracting procedures • Monitor and measure all outputs of the Estates specialist MEP systems Planned, Corrective and Reactive Maintenance. To ensure the requirements of the PA Output Specification are met with no failure KPIs and unavailability. • Manage specialist sub-contractors on Campus • Ensure all maintenance tasks are executed within agreed timescales • Provide reports on the operation and maintenance of specialist systems • Liaise with insurance and regulatory inspectors for planned inspections • Ensuring that all sub contract staff used on maintenance services are approved and competent for the specific tasks • Supervising and maintaining the organisational structure for maintenance teams • Ensuring the efficient operation of the on call system • Maintenance of records for all maintenance activities • Ensuring accurate production and control of planned maintenance. • Monitoring and reporting on overall progress of work programmes against the plans and forecasts • Supervision of reorder process to ensure sufficient stock levels to meet the contractual requirements • The ownership of work orders from commencement to completion. • Adherence to all current company procedures. • Prepare specifications for inclusion with the ITT for each service and participate in the technical evaluation, negotiation and selection process of each subcontractor. • Provide technical support for the new projects and variations related to specialist MEP systems		

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	- Ensuring continuous improvement and drive value for money for the current maintenance systems - Managing and forecasting life cycle projects, ensuring that work is kept to budget - Production of the Periodic Progress Reports as required by the Estates Manager - Develop the work related method statements and risk assessments. - Carry out line Management duties and undertake all HR related functions for direct reports. - Monitor the campus energy consumptions and drive sustainable approach initiatives - Engagement and develop good relations with key customers <u>HSE Job Responsibilities</u> - To comply with the organization's QHSE policies and procedures at all times. - To work safely at all times and to report all hazards and incidents to Departmental Supervisors/Managers - To actively participate in all QHSE training, programs, audits and inspections when required and, as necessary. - To exercise a personal duty of care for their own health, safety and welfare and to that of others. - To lead by example and ensure to protect the environment by conservation of electricity, water and other natural resources, and minimizing generation of waste. - Information Security Responsibilities - To protect information assets including both electronic and paper based from all threats whether internal, external, accidental or deliberate.
Minimum Qualifications:	- Bachelor's Degree in Electrical or Mechanical Engineering - knowledge of the operation of MEP systems (access control, BMS, fire alarm, CCTV, master clock, UPS, lifts, FM200) on building site - Ability to manage sub-contractors - Understanding of the principles of Service Level Agreements and Key Performance Indicators - Good communication skills
No. of Positions Required:	1
Job Close Date:	30/09/2015

To Apply, UAEU Graduates/Alumni should send their CVs to:

careers@khadamat.ae

