

Center for Career Placement & Alumni
Graduate Placement Services (GPS)

JOB VACANCY FORM[®]

Reference No.: JV750

Company Name: Emirates Nuclear Energy Corporation

مؤسسة الإمارات للطاقة النووية
Emirates Nuclear Energy Corporation



Company Type: Government

Job Position/Title:	Management System Analyst	Academic Major:	Mass Communication/ English Literature/ Translation Studies/or Engineering
Salary Range:	30,000 AED	Years of Experience:	Fresh Graduate
Job Location:	Abu Dhabi	Job Type:	Full-time
Nationality:	Only UAE Nationals	Gender:	Male
Job Description:	- Participate in authoring, editing, rewriting, revising, proofreading, tracking, and reporting on Management System documents using templates, formatting, style, standardization, procedures, forms, and standards. - Coordinate and assist the Senior Editor and the Head of Management System in ensuring interface and integration of Management System documents with concerned stakeholders in other functions/departments, in order to ensure readability, usability, accuracy and consistency with other controlled documents		
Minimum Qualifications:	- Bachelor degree GPA 3.0 and above - Strong English fluency and business writing, - Editing, and proofreading skills		
No. of Positions Required:	1		
Job Close Date:	1 March 2015		

هام: المعلومات الواردة في هذا النموذج هي فقط لطلبة وخريجي جامعة الإمارات العربية المتحدة ولا يحق نشرها أو تداولها خارج نطاق الجامعة
IMPORTANT: The information presented in this document is for UAEU students and graduates only and cannot be shared outside UAE University

To Apply, UAEU Graduates/Alumni should send their CVs to:

Bernadette.v@enec.gov.ae

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