

UAEU

جامعة الإمارات العربية المتحدة
United Arab Emirates University



Admission Application for Bachelor's Program

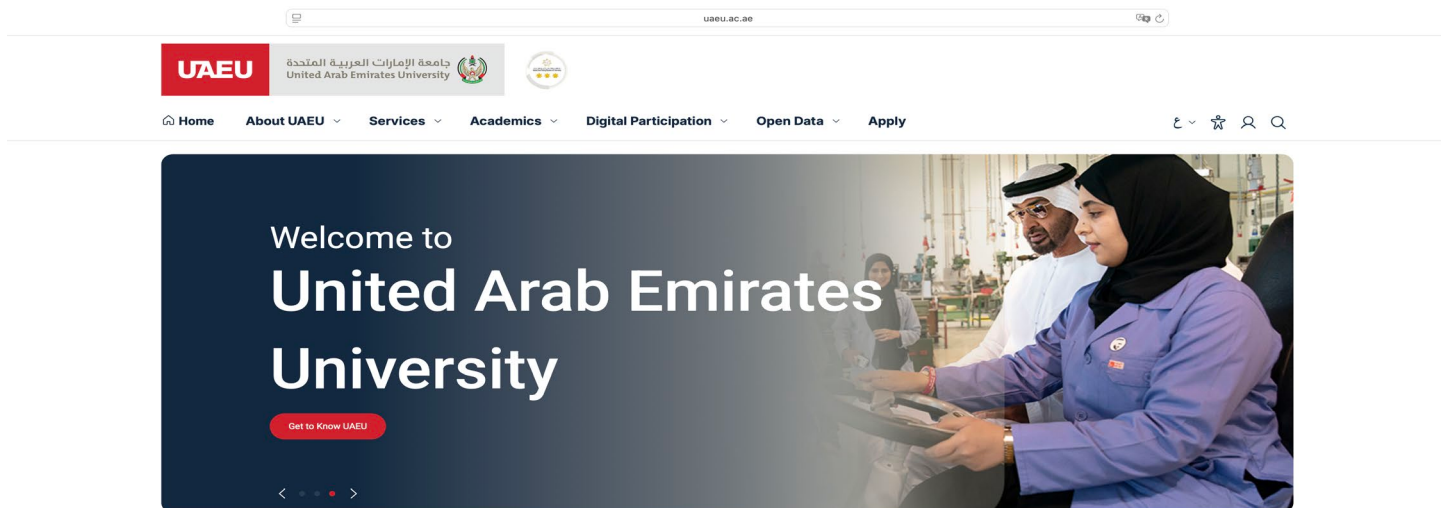
United Arab Emirates University Website
User Guide

Version 1.0



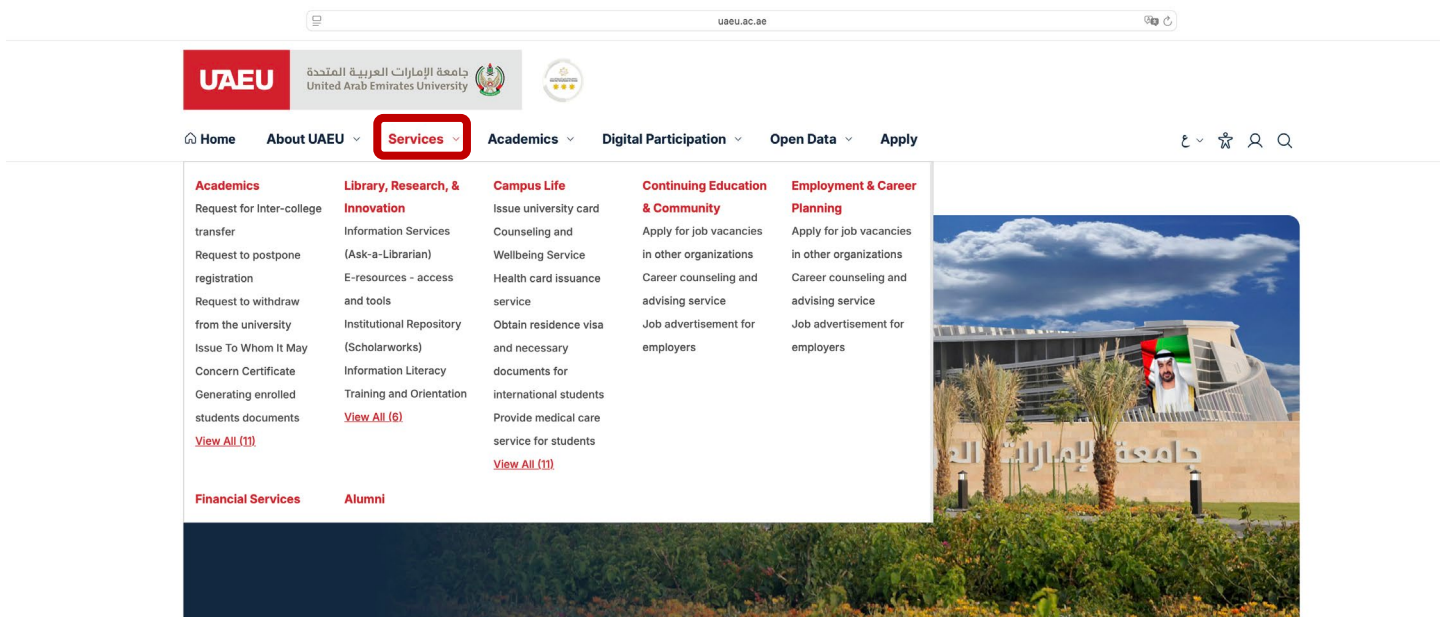
Accessing the University Website:

1. Start by visiting the official website of the United Arab Emirates University at <https://www.uaeu.ac.ae>



Accessing the Service:

2. From the main page click on "Services" tab.



3. On the services page, search for “**Admission Application for Bachelor’s Program**”

4. Click on “**Details**”

The screenshot shows the UAEU Services page. The navigation bar includes Home, About UAEU, Services, Academics, Digital Participation, Open Data, and Apply. The main heading is 'All Services'. Below this, there are several service cards. The card for 'Admission Application for Bachelor's Program' is highlighted with a red box. Within this card, the 'Details' button is also highlighted with a red box. Other services visible include 'Generating enrolled students documents', 'Request to postpone registration', 'Request to withdraw from the university', 'Enroll in international exchange program for undergraduate students', 'Request for Re-admission', 'Textbook Distribution', and 'Admission Application for Master's Program'.

Viewing the Service Information Before Proceeding:

5. Click on “**Start Service**”, You can also access the service directly via the link: [Admission Application for Bachelor’s Program](#)

The screenshot shows the 'Admission Application for Bachelor's Program' service page. The 'Start Service' button is highlighted with a red box. The page includes a procedure section, conditions & requirements, and service completion details.

Procedure

- 1 Sign up / Log in to apply.uaeu.ac.ae portal
- 2 Start, fill, and submit a new application (pay the application fee upon submission)
- 3 Upload all required documents and forms , Keep an eye on emails received from UAEU for updates and admission decisions.

Conditions & Requirements

- Admission to United Arab Emirates University (UAEU) is competitive and based on the

Service Completion Duration
15 minutes

Service Fee
Fees (inclusive of 5% VAT): 210 AED

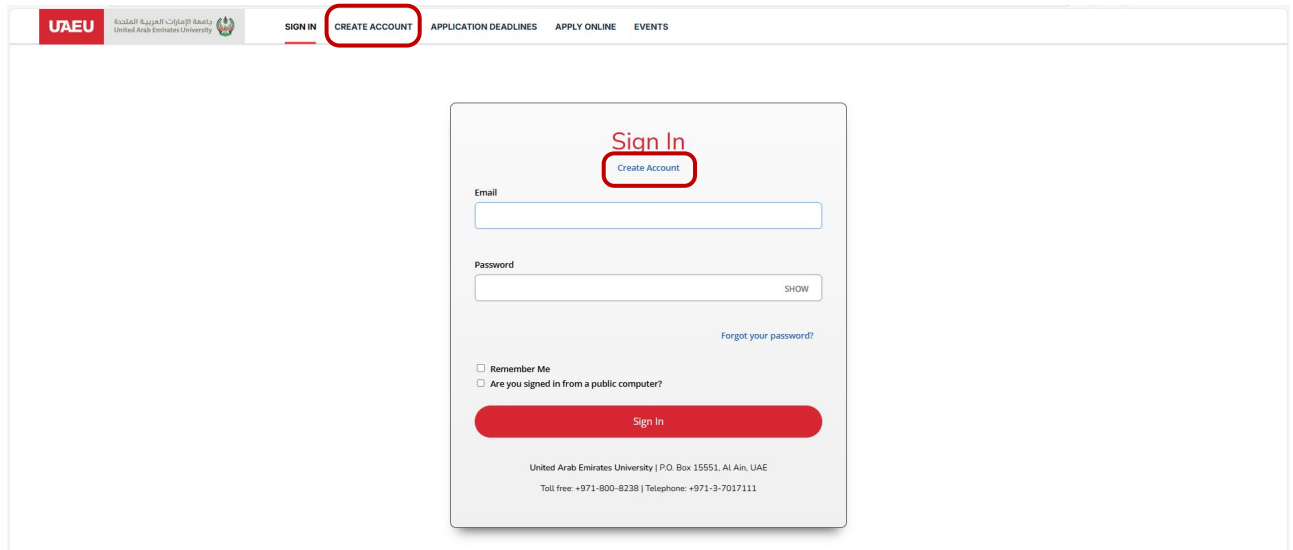
Service Channels

Service Delivery Time
12 days

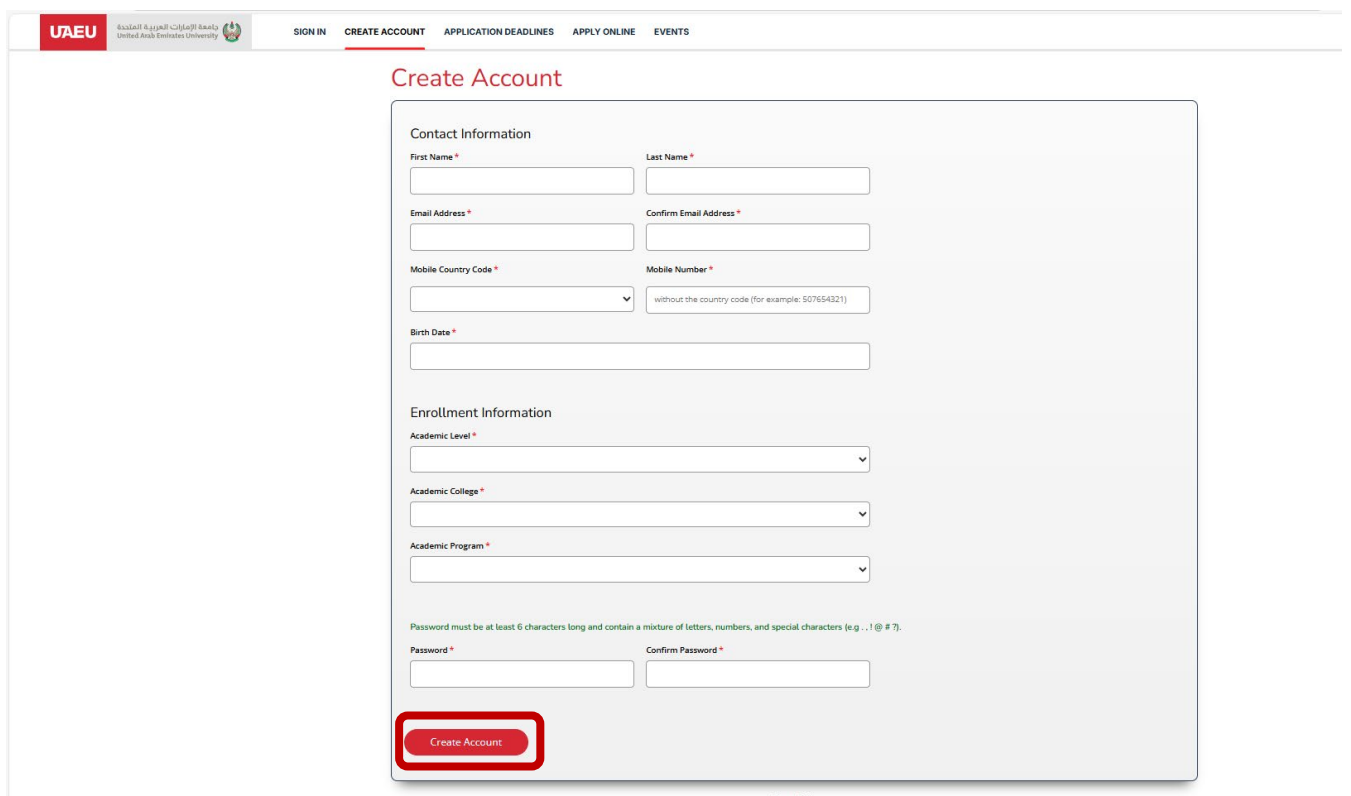
Sign in:

6. If you already have an account, enter your email and password, then click '**Sign In**.'

 - If you are a new user, click '**Create Account**' to create an account.

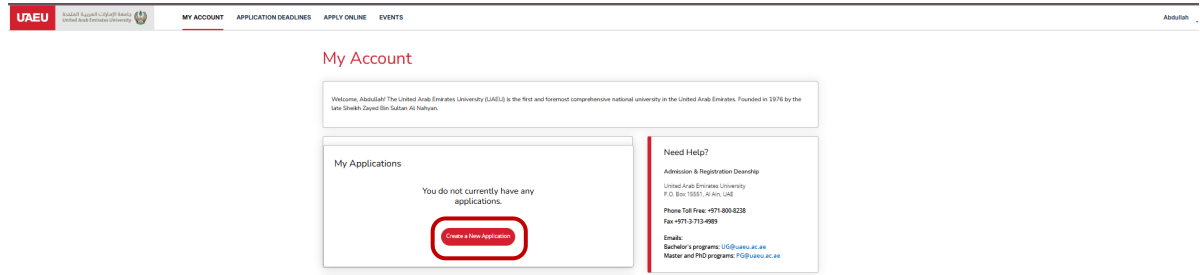


- Fill in all the required fields, then click on '**Create Account**'.

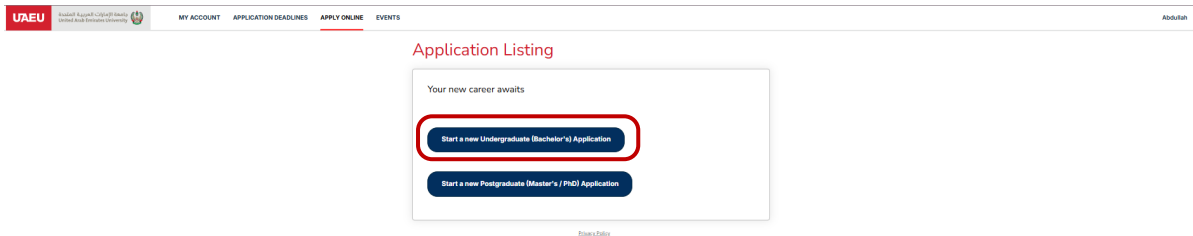


Create a New Application

- Click on "Create a New Application"

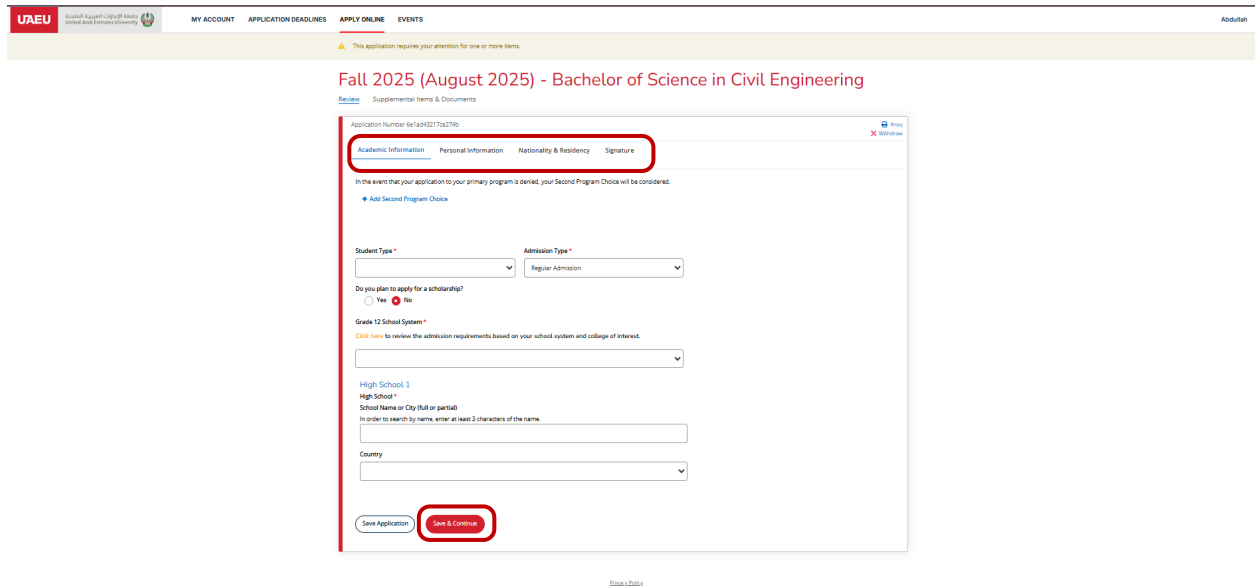


- Select "Start a new Undergraduate (Bachelor's) Application"



Complete and Submit the Application

9. Fill out all the required fields in each section of the application form.



UAEU United Arab Emirates University MY ACCOUNT APPLICATION DEADLINES APPLY ONLINE EVENTS Abdullah

This application requires your attention for one or more items.

Fall 2025 (August 2025) - Bachelor of Science in Civil Engineering

Supplemental Items & Documents

Application Number 6e1a942170a274b

Academic Information Personal Information Nationality & Residency Signature

In the event that your application to your primary program is denied, your Second Program Choice will be considered.

Add Second Program Choice

Student Type * Admission Type *

Do you plan to apply for a scholarship?

Yes No

Grade 12 School System *

Click here to review the admission requirements based on your school system and college of interest.

High School 1

High School *

School Name or City (full or partial)

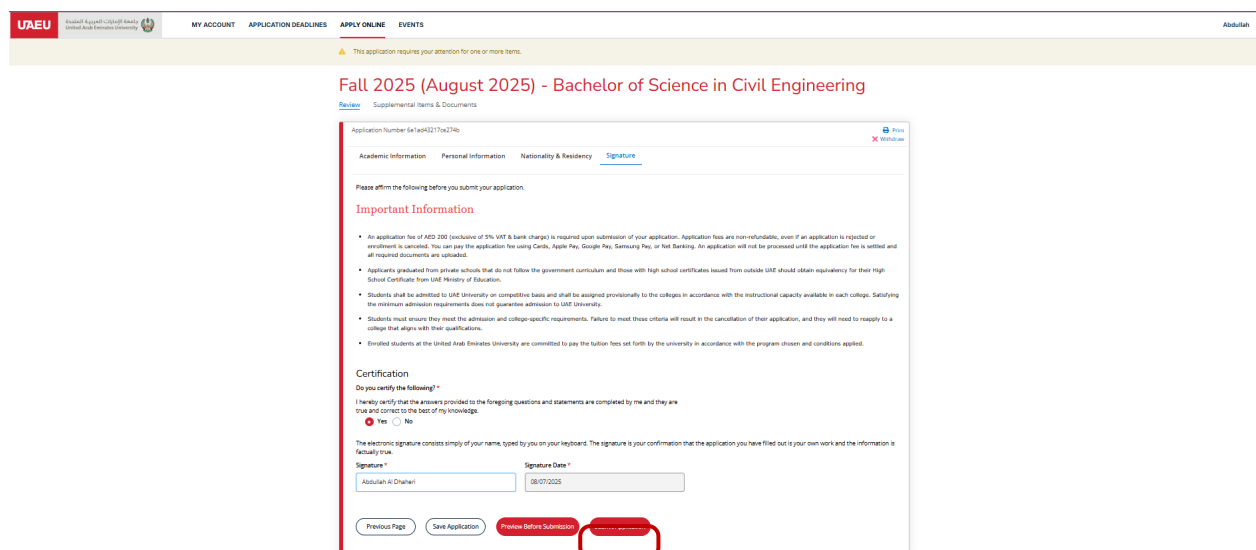
In order to search by name, enter at least 3 characters of the name.

Country

Save Application Next & Continue

Tools Library

10. On the "**Signature**" page, review the content and confirm that all the information you provided is accurate, then **Click "Submit Application"**



UAEU United Arab Emirates University MY ACCOUNT APPLICATION DEADLINES APPLY ONLINE EVENTS Abdullah

This application requires your attention for one or more items.

Fall 2025 (August 2025) - Bachelor of Science in Civil Engineering

Supplemental Items & Documents

Application Number 6e1a942170a274b

Academic Information Personal Information Nationality & Residency Signature

Please affirm the following before you submit your application.

Important Information

- An application fee of AED 200 (exclusive of 5% VAT & bank charge) is required upon submission of your application. Application fees are non-refundable, even if an application is rejected or enrollment is cancelled. You can pay the application fee using Cards, Apple Pay, Google Pay, Samsung Pay, or Net Banking. An application will not be processed until the application fee is settled and all required documents are submitted.
- Applicants graduated from private schools that do not follow the government curriculum and those with High school certificates issued from outside UAE should obtain equivalency for their High School Certificate from UAE Ministry of Education.
- Students shall be admitted to UAE University on competitive basis and shall be assigned provisionally to the colleges in accordance with the instructional capacity available in each college. Satisfying the minimum admission requirements does not guarantee admission to UAE University.
- Students must ensure they meet the admission and college-specific requirements. Failure to meet these criteria will result in the cancellation of their application, and they will need to reapply to a college that aligns with their qualifications.
- Enrolled students at the United Arab Emirates University are committed to pay the tuition fees set forth by the university in accordance with the program chosen and conditions applied.

Certification

Do you certify the following? *

I hereby verify that the answers provided to the foregoing questions and statements are completed by me and they are true and correct to the best of my knowledge.

Yes No

The electronic signature consists simply of your name, typed by you on your keyboard. The signature is your confirmation that the application you have filled out is your own work and the information is factually true.

Signature *

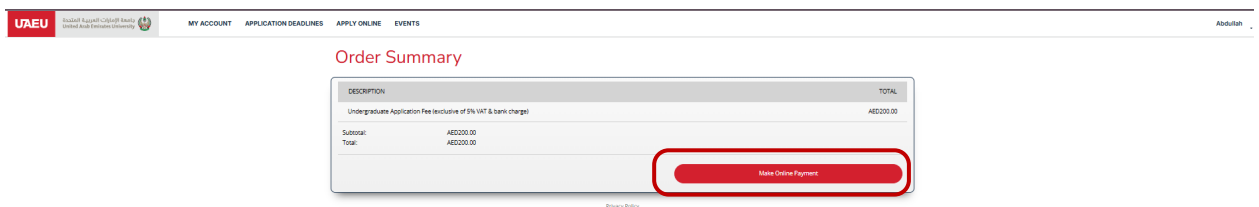
Signature Date *

Abdullah Al Dhaheri 08/07/2025

Previous Page Save Application Previous Before Submission Submit Application

Pay the Application Fee

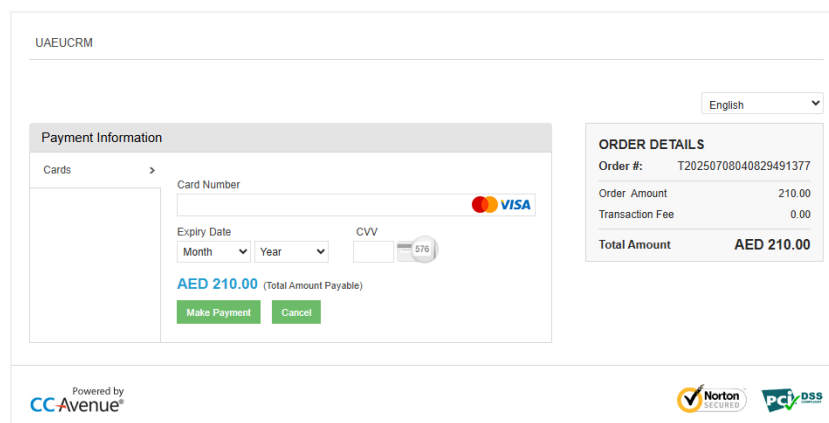
11. An order summary will be displayed. Click **"Make Online Payment"**.



DESCRIPTION	TOTAL
Undergraduate Application Fee (inclusive of 5% VAT & bank charge)	AED 200.00
Subtotal	AED 200.00
Total	AED 200.00

[Make Online Payment](#)

12. You will be redirected to the e-payment page to complete the application fee payment. Enter the payment card details in the designated fields, then click on the **"Make Payment"** button to complete the process.



UAEUCRM

English

Payment Information

Cards

Card Number

Expiry Date

CVV

AED 210.00 (Total Amount Payable)

[Make Payment](#) [Cancel](#)

ORDER DETAILS

Order #: T20250708040829491377

Order Amount: 210.00

Transaction Fee: 0.00

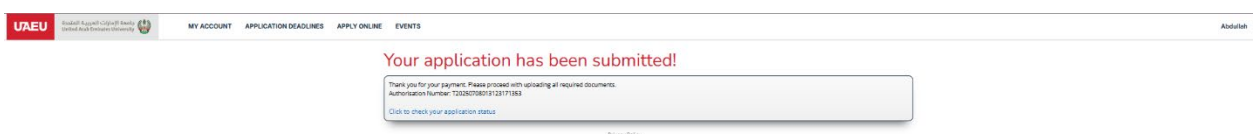
Total Amount: AED 210.00

Powered by CC-Avenue

Norton Secured

PCI DSS

13. After the payment process is successfully completed, a confirmation screen will appear stating **"Your Application has been Submitted!"**, with instructions to continue uploading the required documents.



Your application has been submitted!

Thank you for your payment. Please proceed with uploading all required documents.
Authorization Number: T2025070805123171083

[Click to check your application status](#)

Uploading Required Documents

14. Upload the required files (such as a high school certificate, a copy of your passport, and an English language certificate, etc.).
 - Make sure the documents are clear and in a supported format like PDF or JPG, with a maximum size of 700 KB.



United Arab Emirates University

MY ACCOUNT APPLICATION DEADLINES **APPLY ONLINE** EVENTS

Abdullah

This application requires your attention for one or more items.

Fall 2025 (August 2025) - Bachelor of Science in Civil Engineering

Review [Supplemental Items & Documents](#)

ITEM	SUBMISSION STATUS	ACTION
* Administrative Clearance Form	Not Received	Start
* English Language Certificate TOEFL (iTP or iBT) - IELTS (Academic) - EmSAT - CEPA	Not Received	Choose File No file chosen
* Financial Declaration Form Signed Financial Declaration Form, click here to download the form.	Not Received	Choose File No file chosen
* Grade 10	Not Received	Choose File No file chosen
* Grade 11	Not Received	Choose File No file chosen
* Grade 12 (Term)	Not Received	Choose File No file chosen
A copy of Grade 12 (Term) transcript required if applicant is still enrolled in grade 12.		
* Passport Copy A colored and clear scanned copy of your valid passport.	Not Received	Choose File No file chosen
* Personal Photo A colored and clear formal picture (passport size).	Not Received	Choose File No file chosen
Additional Document	Not Received	Choose File No file chosen
EMSAT Math	Not Received	Choose File No file chosen
Grade 12	Not Received	Choose File No file chosen
Grade 12 Equivalency Letter (if applicable) An equivalent certificate is required for private schools that do not follow the UAE government curriculum.	Not Received	Choose File No file chosen

Follow up on Email

15. After successfully submitting your application, you will receive a confirmation message at the email address you registered from apply@uae.ac.ae. We recommend adding this email to your list of trusted senders.



جامعة الإمارات العربية المتحدة
United Arab Emirates University



Application # 6e1ad43217ce274b

Dear Abdullah,

Thank you for submitting an application with UAEU. Did you submit all the required supplemental items & documents?

Applications are only considered after all required supplemental items & documents are uploaded. You can check your list of supplemental items & documents by logging in to apply@uae.ac.ae, click on your application, and then click on the 'Supplemental Items & Documents' tab.

Your opinion matters, click here to rate your experience.

Should you have any questions, please feel free to contact us at UG@uae.ac.ae

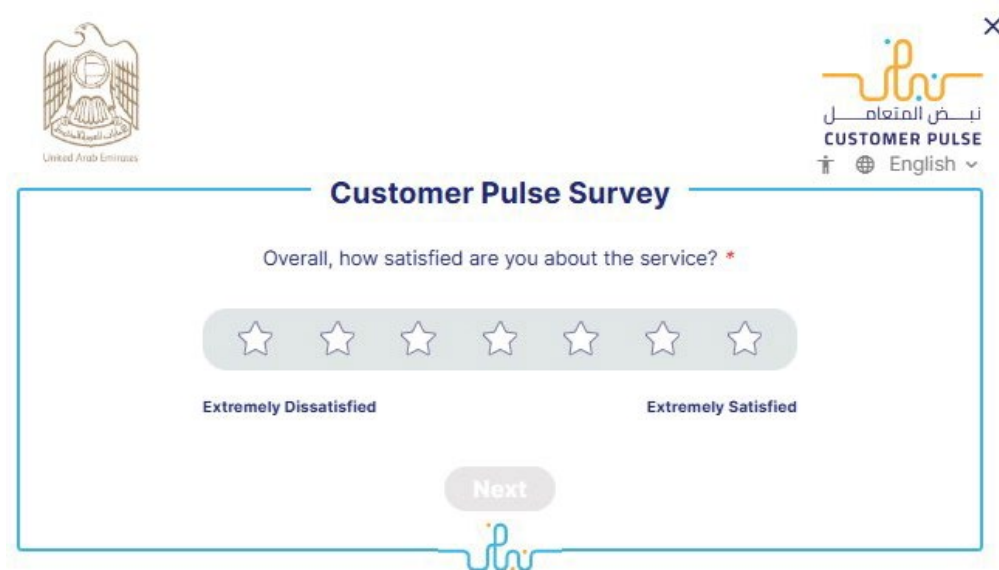
Best Regards,
Admission Section
Admission and Registration Deanship
www.uae.ac.ae

This is a system generated email with an unmonitored inbox

Admission and Registration Deanship
United Arab Emirates University - PO Box 15551 - Al Ain, Abu Dhabi - United Arab Emirates

Customer Pulse Survey:

16. You will also receive an email after submitting your application that contains a survey to evaluate your experience.

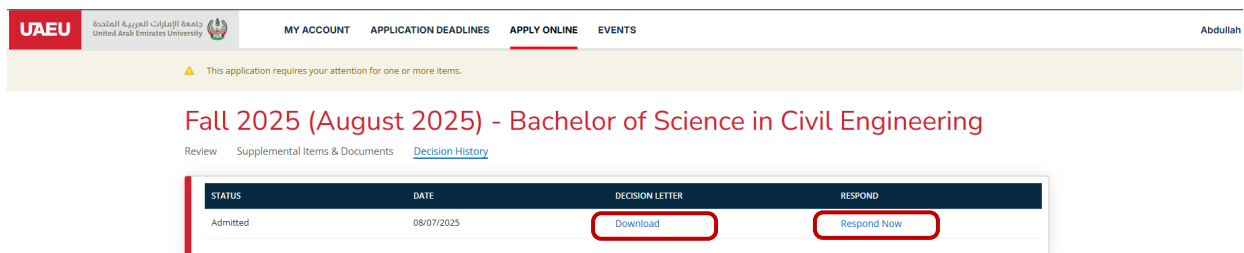


The image shows a screenshot of the 'Customer Pulse Survey' form. At the top left is the UAEU logo. At the top right is the 'نظير المتعامل' (Customer Pulse) logo with a close button. Below the logos, the title 'Customer Pulse Survey' is centered. The main question is 'Overall, how satisfied are you about the service? *'. Below the question is a row of seven stars. The first star is highlighted, indicating a rating of 1. Below the stars, 'Extremely Dissatisfied' is on the left and 'Extremely Satisfied' is on the right. At the bottom center is a 'Next' button.

Reviewing Your Admission Decision and Responding to the Offer

17. Once a decision is made regarding your application, your status will be updated on the application portal.

- View Decision: You will see your application status as "**Admitted**," along with the decision date. You can download your admission letter by clicking "**Download**".
- Respond to the Offer: To inform the university of your acceptance or rejection of the offer by the deadline, you must click on the "**Respond Now**" button.



The image shows a screenshot of the application portal. At the top is a navigation bar with 'UAEU' logo, 'MY ACCOUNT', 'APPLICATION DEADLINES', 'APPLY ONLINE' (highlighted), and 'EVENTS'. Below the navigation bar is a yellow banner with a warning icon and the text 'This application requires your attention for one or more items.' Below the banner is the title 'Fall 2025 (August 2025) - Bachelor of Science in Civil Engineering'. Below the title are links for 'Review', 'Supplemental Items & Documents', and 'Decision History'. Below the links is a table with the following data:

STATUS	DATE	DECISION LETTER	RESPOND
Admitted	08/07/2025	Download	Respond Now

Accepting or Declining the Offer

18. Be sure to review the offer details (Term, Academic level, and Program name).

- If you wish to accept the offer and enroll at the university, click the "**I Accept Admission**" button.
- If you do not wish to accept, click the "**I Decline Admission**" button.

UAEU

جامعة الإمارات العربية المتحدة
United Arab Emirates University

MY ACCOUNT APPLICATION DEADLINES APPLY ONLINE EVENTS

Abdullah

Application Response

[Back to Application](#)

Entry Term
Fall 2025 (August 2025)
Level
Undergraduate (Bachelor's)
Programme
Bachelor of Science in Civil Engineering

Please select either the Accept or Decline button below. You will then be asked to confirm your decision. If you do not wish to make a decision at the time, please select the Previous button and return to this page when you are ready to decide.

I Accept Admission

I Decline Admission

[Privacy Policy](#)

Additional Information

- For Assistance: If you encounter any difficulties or have inquiries, you can contact the Admission department via UAEU's toll-free number: 800-8238.
- Instructional Video: An explanatory video is available to help you use the service. (The link is provided within the service details on the university website).