



Conditions and documents required by students applying for financial aid (Cash Aid, iPad device, laptop)

Conditions for receiving cash financial aid:

1. The student should be registered on the electronic Financial Aid System by logging into [E-Services](#) and uploading all the required documents.
2. The student should be on regular study.
3. The monthly income average shouldn't exceed AED 2000 per one person in the student family for national students and AED 1000 for non-national students.
4. The student should open his/her own bank account.

* Note: The Financial Aid System registration opens at the beginning of each semester for four weeks, according to the academic calendar of the university.

Conditions for receiving an iPad device or a computer laptop:

1. The student should be registered on the electronic Financial Aid System by logging into [E-Services](#) and uploading all the required documents.
2. The student should be on regular study.
3. The monthly income average shouldn't AED 2000 exceed per one person in the student family and AED 1000 for non national students.
4. The student's remaining hours to graduate shouldn't be less than 60 credit hours.
5. The student should be enrolled in courses that require the device.

* Note: The Financial Aid System registration is opened at the beginning of each semester for four weeks, according to the academic calendar of the university.

The documents required for receiving financial aid services:

1. A copy of the University Student Card.
 2. A copy of the Student's Emirates Identity Card.
 3. A copy of the Student Passport and his/her family members (father + mother + unmarried and not working male sibling brothers under the age of 25 + female unmarried sisters who do not work as well as a copy of Khulasat Al Qaid for National students).
 4. Recent Certificate (not to exceed six months) showing the Total Income or Salary for the student guardian, or pension or monthly alimony of the student's mother.
 5. A copy of the employment contract approved by the employer (for private sector employees)
 6. A Recent Certificate from the Ministry of Social Affairs, for those whom receive aid.
 7. If the student's guardian is unemployed: An Adoption Certificate from the Legality Court is required.
 8. In the event of student's parent death: A copy of the Death Certificate.
 9. A copy of student's Home Rent Contract (documented).
 10. For those who have bank loans: a Bank Account Statement for six months showing the loan amount and monthly installments.
 11. A completed Zakat Fund form to be completed **yearly** in order to apply for Cash Aid. This form can be found on Financial Aid webpage.
 12. A Certificate of To Whom it May Concern from the Bank showing the IBAN (International Student's Bank Account Number) that the financial aid will be transferred to if approved.
- * Please enter the family passports copies or Khulasat Al Qaid into a single PDF file format.

Notes:

1. If there is an individual family member of the student who is greater than 18 years old and does not work, he will be calculated as two members when studying the financial situation of the family, however evidence must be provided.
2. The University has the right to request additional documents from the student or can exempt them from some of the documents listed according to the student's status, nationality and system acceptance of UAEU.
3. The University has the right to pay out the aid or stop it according to the budget available from supportive external sources.
4. In case of Zakat fund ending service, the documents should be updated at the beginning of each academic semester, there will be a stopping period for the cash aid until the cash aid request documents are updated, reviewed and transferred to the Zakat fund system.
5. If some documents are missing, your request will be rejected.
6. If you experience a problem in the system, please communicate with helpdesk@uaeu.ac.ac.



Financial Aid Office

Email: financialaids.office@uaeu.ac.ae

Gender	Date	Time	Location	Tel
Female Student	Sun-Tue	7:30 am – 3:00 pm	Building (B3)- ground floor Office(005)	+97137136021
Male Student	Mon-wed		Building (G2)- First floor - Office(1007)	+97137134839