



Office 2013

New Surprises

.. What's new ?



If you are a fan of Microsoft Office, you will no doubt enjoy the new surprises in the Office 2013 package. To start with, MS office 2013 is compatible with all available mobile technology. It now works more efficiently on touch devices and is totally integrated with cloud storage facility, allowing users to access files anywhere anytime.

Now let's dig deeper to illustrate the new Office 2013 features.

What's New in MS Word 2013?

- **Insert Videos** Prior to the new release, MS Word afforded us the ability to insert pictures, but now, guess what, you can watch videos with no fuss.
- **Edit PDF Files:** A new feature in Word 2013 allows you to convert PDF files and edit contents without the need for another program.

Additionally, Tracking changes, probably the most useful tool, has also been enhanced to provide more efficiency.

What's New in MS Excel 2013?

Similarly, more features have been introduced in Excel 2013. These include:

- filling empty cells using flash fill to insert large data into tables
- filtering records using Time Line

Charts Recommendations feature which displays for you a number of charts that are appropriate to your data.

These are some highlights of the new version of MS Office 2013 which should give you a glimpse of the creative enhancements introduced in the program.

Get your copy now and enjoy the experience of these powerful new tools. To learn more about the new features, visit:

<http://office.microsoft.com/en-us/support/whats-new-in-office-2013-HA102830213.aspx>

By Wael Hassan

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You can send your feedback or suggestions via
Email: thinkit@uaeu.ac.ae
Tel. : +9713 713 6111
Fax: +9713 7136999

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Editors

Amna Al Darmaki. Jamila Al Ameri.
Mariam Al Ketbi. Mariam Al Khilli. Wael Hassan.

Auditor

Dr. Omar Hachimi

Design & Layout

Mariam Al Ketbi. Read Shehada.

