



Do's & Don'ts



Ensure your computer is locked or logged out when you leave your desk, as someone else could send message in your name.



Never reply to unsolicited "spam/phishing" email, even when given an option to remove your name from the mailing list as this just trick to confirm to that your email address is valid or steal your personal information.



If you subscribed (journal/newsletter etc.), then its' safe to use the instructions given by the host. Keep your passwords secure and ensure they are not visible to the casual observer.



If you need to send confidential information (e.g. exam questions/result or sensitive communication) contact UITs Help Desk and ask about encryption.

Reporting Suspicious Email

If you receive a phishing email, kindly forward to IT Help Desk at helpdesk@uaeu.ac.ae as attachment.

New Email Spam Filtering System Cisco IronPort

University Information Technology Services (UITs) has implemented a new spam-filtering gateway as of April 2014 that is expected to reduce the amount of spam/Marketing email received by the University.

In the new system, Suspected spam and Marketing mails will be quarantined.

To access your quarantined email, login to <https://myspam.uaeu.ac.ae> using your UAEU email address as username and password.

By Sajid Ali